

Tuesday, April 6, 2021
3:00 pm – 5:00 pm

Approved Minutes

Julie Oliver	CRC	District Academic Senate President	X
Dan Crump	ARC	District Academic Senate Secretary	X
Alisa Shubb	ARC	Academic Senate President	X
Janay Lovering	ARC	Academic Senate Vice President	X
Amy Gaudard	ARC	Academic Senate Secretary	X
Tressa Tabares	ARC	Academic Senate Past President	X
Greg Beyrer	CRC	Academic Senate President	X
Scott Crosier	CRC	Academic Senate Vice President	X
Lisa-Marie Mederos	CRC	Academic Senate Secretary	X
Julie Oliver	CRC	Academic Senate Past-President	X
Paula Haug	FLC	Academic Senate President	X
Eric Wada	FLC	Academic Senate Vice President	X
Lisa Danner	FLC	Academic Senate Secretary	X
[NONE]	FLC	Academic Senate Past President	
Lori Petite	SCC	Academic Senate President	X
Sandra Guzman	SCC	Academic Senate Vice President	X
Kandace Knudson	SCC	Academic Senate Secretary	X
Troy Myers	SCC	Academic Senate Past President	X
Eric Wada	FLC	District Curriculum Coordinating Committee (DCCC)	X
Jena Trench	CRC	District Educational Technology Committee (DETC)	X
Bernadette Anayah	FLC	District Equity & Student Services Committee (DE&SSC)	X
Jason Newman	CRC	Los Rios Colleges Federation of Teachers (LRCFT)	X
Guests			
Betty Glycer-Culver	DO	Director of Institutional Research	X
Camille Moreno	CRC	Faculty, Mathematics; CRC Academic Senate, VP-Elect	X
LaQuisha Beckum	ARC	Faculty, MESA Coordinator; ARC LRCFT part-time board member	X
Crystal Thornton	SCC	Classified, ISA II, Instructional Services Office	X
Alexis Tarleton	SCC	Student/Distance Education Student Advocate	X
Ricardo Caton	ARC	Faculty, History; Member, LRCCD Ethnic Studies Council	X
Tamara Cheshire	FLC	Faculty, Anthropology; Co-chair, LRCCD Ethnic Studies Council	X
Keith Heninburg	SCC	Faculty, History & Ethnic Studies, Co-chair of LRCCD Ethnic Studies Faculty Council	X
Teresa Aldredge	CRC	Faculty, Counseling, LRCFT college president	X

Preliminaries

1. Call to Order at 3:02pm

2. Land Acknowledgement---Oliver read the land acknowledgement statements from both ARC and CRC and hopes to read those from FLC and SCC at a later meeting.
3. Welcome and Introduction of Guests
4. Approval of the Agenda---approved.
5. Approval of March 16 minutes---approved.
6. Public Comment (3 minutes per person as time permits)

Students and student voices (Christian and Alexis)--- <https://padlet.com/w0007136/iva8mlauvnw74pn7>

DAS President's Report

7. Review of meeting notes and weekly recaps and answering of any clarification questions.

See the full text of the DAS President's weekly Recap/Outlook Reports on the DAS page of the District website--
- <https://employees.losrios.edu/our-organization/committees/district-academic-senate>

- ASCCC Resolution packet available and open for comments until April 12th https://asccc.org/sites/default/files/Resolutions%20Spring%202021%20For%20Review%20Period--To%20Send%20%20Out_0.pdf
- Resolution Info <https://asccc.org/resolutions-spring-2021>
- PPC-CRC music requests have been approved; new operating guidelines have been approved; request template still being developed; draft will be shared at colleges for feedback; website presence to be developed
- Los Rios Colleges Online (LRCO)-With co-chairs Powell and Pease, discussed and agreed upon need for flexibility with 8-week and full term scheduling for new online programs.
- Met with new Associate Vice Chancellor of HR Chanelle Whittaker---equivalency, hiring manual
- Working with LRCFT on creating contract session regarding the new Equity Reflection requirement. One in May before we leave, then during flex, and also early in fall semester.

Decision Items

1. Affirmation of DAS President

- Per the DAS Constitution, affirm or not affirm a second year for DAS President

Oliver excused herself from the meeting for this Decision Item and Crump led the discussion.

Action:

DAS unanimously affirmed Oliver to serve the second year of the term for DAS President.

2. Impact of Class Size-Second Reading

- Formally request action on the DAS resolution "Impact of Class Size on Instructor Ability to Engage as Equitable Practitioners". [see supporting materials]

It was noted that the resolution does not set Class Size Limits, but, rather, puts together a place to determine the process by which conversations take place for developing the criteria for class sizes.

There was one requested edit from CRC and it was clarified with the intent to prevent any negative consequences of an over-centralized process.

Action:
Motion to approve
Beyrer/Shubb
M/S/U

3. Los Rios Ethnic Studies Faculty Council Resolution-First Reading [TIME CERTAIN 4:15pm]

- Read and consider the resolution presented to DAS from the ES Council regarding supporting the creation of ES departments at the colleges and supporting ES hiring.

DAS is supportive of the general concerns and requests expressed in the resolution. Oliver offered to work with the ES Council to clarify certain issues and make it stronger and more effective.

Discussion Items

4. Antiracism and Equity-Faculty Hiring Prioritization Process

- Time for reflection on how to infuse antiracism work into everything associated with academic and professional matters, with a focus this meeting on the Faculty Hiring Prioritization Process.

- We need to listen to our students in that they want to have faculty that they can see themselves in (as noted in the Student Voices video during Public Comment).
- Could the ES hires be made immediate critical hires so we could have them up and running?
- The proposal was put forward to possibly look at using the Critical Hire process for Ethnic Studies (ES) faculty positions in order to develop the ES programs at each of the colleges. It was also noted that while ARC supports the concept of ES programs, it might be problematic to have such a critical hire as the ES curriculum is not in place there.
- Do colleges have specific plans for the diversification of senate and senate executive teams?
- It was noted that Modesto Junior College has an equity support officer position on their senate executive team.
- Need to demystify both the faculty hiring process and membership/work/responsibilities of the college senates

5. Comprehensive Student Survey [TIME CERTAIN: 4:00pm]

- Betty Glycer-Culver, Director of Institutional Research, will be joining us to talk about the development and implementation of a student survey.

DAS members provided Glycer-Culver with feedback.

She noted that it will be a random survey, stratified by college, race and ethnicity.

The need for student input/feedback was expressed, but it was noted that there was also an urgency of time as the it was hoped the survey could be sent out to students by Finals. In response to suggestions, DAS members will run it by certain student groups that they can connect with immediately (e.g. tutors, student ambassadors, student government leadership), send comments to Oliver by Friday noon, and she will then send to Glycer-Culver later that day.

6. SCC Resolution in Support of Equity Professional Development for Performance Review Team (PRT) Members

- Review the resolution passed by SCC Academic Senate and share any feedback from the other colleges to determine if there is support. [see supporting materials]

The resolution was inspired by training that members of the New Faculty Academic received in areas of curriculum---cultural responsiveness, social justice and antiracism---and pedagogical approaches and NFA, but that it is not unique to the NFA. This resolution came forward as a result that professional development in areas of equity is beneficial and necessary for all members of faculty performance review teams

7. Reopening Planning

- Share any concerns or input regarding the Los Rios CCD reopening planning.

Oliver shared items that were discussed in the senate presidents meeting with Chancellor King and Deputy Chancellor Nye.

- One more course in Pharmacy Technician program was added to “Difficult to Convert” courses.
- Statement today from the California Department of Health that the tier system for the state will be removed on June 15 if the vaccine rollout continues and the hospitalization rates continue to stay low. This might be too late for changes in our planning, but it might be a positive factor in determining social distancing requirements for on-ground courses and activities.

Newman noted that the LRCFT just an MOU regarding adjuncts in that preference would not be affected if an adjunct declined an on-ground teaching assignment (during Summer and Fall 2021 terms).

8. Centralization and Collegial Consultation

- Discussion of the recent decision to centralize parts of Financial Aid (FA) and Admissions and Records (A&R).&R

There has been discussion of realigning some aspects of FA and A&R to a more centralized process, while maintaining a presence on colleges. Decisions on these proposals will involve Mario Rodriguez (VC of Finance and Administration) as well as the college presidents and VPs. It was noted that this is administrative purview, but we need to be at the table and have the conversations on how it affects the 10+1 issues.

Concern was noted about previous examples of centralization---Public Information Officers (PIOs), college foundations, OCDC, college nurses, and college websites.

Are there accreditation concerns?

Local autonomy and college culture is important and needs to be respected. If college presidents don't have the ability to change, then we have lost our local autonomy. Concern that DO is operating in a vacuum.

“Fix the system that's broke---that is what is hurting students.”

Reports (5 minutes per item)

- Meetings with Chancellor, Deputy Chancellor, etc.
- College Academic Senate Presidents
- District Curriculum Coordinating Committee (DCCC) (Wada)---see Attachment A,
- District Equity & Student Success Committee (DESSC) (Anayah)
- District Educational Technology Committee (DETC) (Trench)---see Attachment B.
- Ethnic Studies Faculty Council Other meeting reports:
 - o AB705 (Oliver)
 - o Accreditation (Oliver)
 - o Adjunct Hiring Manual (Crosier)
 - o Accessibility (DAPIC)(Knudson)---

- o Calendar (Oliver)
- o College Bookstores (Crump)
- o Equivalency Task Group (Oliver)
- o Prison & Reentry Program (Crosier)
- o Other...

- Academic Senate for California Community Colleges (Oliver)---Spring Plenary (April 8-10) Sessions will be virtual.
- Los Rios College Federation of Teachers (LRCFT) (Newman)
- Adjourned at 4:58pm

Future Events:

- Future DAS meetings-April 20, May 4
- LRCCD Board of Trustees Meeting: Wednesday, April 14, 2021 5:30pm
- ASCCC Spring Plenary Session (virtual), April 15-17

ATTACHMENT A:

DCCC Report to DAS

6 April 2021

Work experience courses (198, 298, 498) are undergoing a districtwide collaboration to lower the minimum units awarded per enrollment to 0.5, as permitted by Title 5.

History 310 and 311 have changed their titles.

A convergence meeting among district Music departments discussed and recommended new proposals from CRC’s music department to the PPC.

Socrates was recently updated to allow for CSU Area F approvals to be input.

Ongoing discussions among the DCCC, SAG, DETC, and the LMS Coordinators are aimed at refining the language in the Socrates DE addendum.

We are refining processes for how Socrates will automatically feed course and program information into the online catalog. These processes include updating the new designator form to allow colleges the option of placing designators into a different catalog department to allow for local variation in how departments are organized.

A MOU on removing or adding limitations to the Emergency Closure Addendum is ready for submission to DO.

We are continuing to work on identifying similar/cross-listed courses in the district in PeopleSoft. Defining what is meant by “similar” and how the PeopleSoft lists was the most recent discussion. For now, there is a need for discipline faculty at each college to review the existing similarities identified in PeopleSoft, and also to fill-in gaps. In addition, due to the many complexities of listing courses as similar when such a listing could be detrimental to students (e.g. two courses not sharing the same articulations), any applications of these lists for automated degree planning or auditing processes between or among Los Rios colleges is strongly discouraged.

A memo (link) was released to Curriculum Chairs. Please work with relevant offices at your colleges to remove residency requirements for Credit by Exam eligibility.

DCCC is aware of the need to provide more guidance on Credit for Prior Learning implementation. There may be opportunities for professional development this summer, and the discussions may continue next year.

ATTACHMENT B:

District Educational Technology Committee Report for the March 25, 2021 meeting.

Test Proctoring Task Force Update

Some members of the group will reconvene to review online test proctoring solutions identified by DO-IT. The group will compare these solutions to the list of criteria identified in their recommendations. The top three options will then be evaluated by DETC, the LMS Coordinators group, and DO-IT.

Planning Efforts for the Storage of Video Recordings

ConferZoom has announced a plan to delete archived cloud recordings (time uncertain). There is a need for a recording retention policy. DO-IT will be asking DETC representatives to help them develop a policy and will have more information at our next meeting.

DCCC Proposed Distance Ed language updates in SOCRATES

Brian Noel and Dennis Holden presented the draft updates to Distance Ed language in SOCRATES to bring us into compliance with Title 5. The DE Coordinators provided feedback and asked to join the next few DCCC and SAG meetings.

Use of one-time funds for technology and accessibility support

DETC members brainstormed ideas for the use of one-time federal funds to provide accessibility support across the District. SCC is currently piloting a captioning service with the hopes that it could be scaled up to support all four colleges. Other ideas floated: temporary specialist support for remediating legacy documents, Universal Design for Learning (UDL) coordinators at each of the four colleges (currently only one at ARC), more textbooks for library loan (print and e-text licenses).

Other Updates

- FastTrack:
 - Registration is open again! 261 courses registered since 8/2019.
 - 113 courses have received Quality Reviewed status (aligned) so far
 - Student enrollment numbers for FastTrack Quality Reviewed (aligned) courses:
 - SP21: 3341 Students (97 sections) at FLC and SCC
 - F20: 2100 students (58 sections) at FLC and SCC
 - Stats for ARC and CRC are not yet available
- DO-IT/LMS: developing a service catalogue of the various applications used in our system so that faculty know what is available to them and to help with targeted professional development. This includes a mechanism for helping faculty understand the various captioning options available to them.
- Los Rios Colleges Online: currently working on program mapping for the sequence and scheduling of courses. Also working on the student services front to identify what is currently available online through the colleges and where the gaps are.