

Tuesday, February 16, 2021
3:00 pm – 5:00 pm

Approved Minutes

Julie Oliver	CRC	District Academic Senate President	X
Dan Crump	ARC	District Academic Senate Secretary	X
Alisa Shubb	ARC	Academic Senate President	X
Janay Lovering	ARC	Academic Senate Vice President	X
Amy Gaudard	ARC	Academic Senate Secretary	X
Tressa Tabares	ARC	Academic Senate Past President	
Greg Beyrer	CRC	Academic Senate President	X
Scott Crosier	CRC	Academic Senate Vice President	X
Lisa-Marie Mederos	CRC	Academic Senate Secretary	
Julie Oliver	CRC	Academic Senate Past-President	X
Paula Haug	FLC	Academic Senate President	X
Eric Wada	FLC	Academic Senate Vice President	X
Lisa Danner	FLC	Academic Senate Secretary	X
[NONE]	FLC	Academic Senate Past President	
Lori Petite	SCC	Academic Senate President	X
Sandra Guzman	SCC	Academic Senate Vice President	
Kandace Knudson	SCC	Academic Senate Secretary	X
Troy Myers	SCC	Academic Senate Past President	X
Eric Wada	FLC	District Curriculum Coordinating Committee (DCCC)	X
Jena Trench	CRC	District Educational Technology Committee (DETC)	X
Bernadette Anayah	FLC	District Equity & Student Services Committee (DE&SSC)	X
Jason Newman	CRC	Los Rios Colleges Federation of Teachers (LRCFT)	X
Guests			
Samuel Raskin	FLC	Faculty, Coordinator, Learning Skills Department	X
Ryana Fisher	CRC	Faculty, Tutoring Services Coordinator	X
LaQuisha Beckum	ARC	Faculty, Psychology/MESA Coordinator	X
Loretta Richard	SCC	Faculty, Tutorial Services Coordinator	X
Teresa Lopez	CRC	Classified Professional	X

Preliminaries

1. Call to Order at 3:02pm
2. Welcome and Introduction of Guests
3. Approval of the Agenda---approved.
4. Approval of Minutes of February 2---approved.
5. Public Comment (3 minutes per person as time permits)

6. Review of meeting notes and weekly recaps and answering of any clarification questions.

See the full text of the DAS President's weekly Recap/Outlook Reports on the DAS page of the District website--
- <https://employees.losrios.edu/our-organization/committees/district-academic-senate>

Conversations

- King and Nye have interest in continuing and expanding the dialog started at the Collegiality in Action session about 10+1 issues, including looking at previous decisions and reviewing to see what worked and what didn't work in the process.
- Discussed with Nye the DAS interest to do a comprehensive student survey on return to campus. Working with Betty Glycer-Culver (LRCCD Director of Institutional Research) to create and administer the survey, and she is doing preliminary research of what other higher education institutions have done. She will be attending the March 2 DAS meeting to get feedback on what to include.

LRCCD Board of Trustees

- Oliver noted that two Board members commented on Collegiality in Action session in their reports at the Board of Trustees meeting. One specifically stated they would like to see continuing sessions and training and that they now have a better understanding of how critically important it is to have "early and meaningful collegial consultation" with the academic senate on 10+1 issues.

ASCCC Executive Committee Meeting (February 5-6)

- Ethnic Studies
Language change being proposed for Title 5 making ES a graduation competency requirement for the CCC system. Expected to work through the system (Curriculum Committee-5C, Consultation Council, Board of Governors, etc.) in the coming months with the hope to be enacted for 2022-2023 academic year. Also system discussions happening regarding minimum qualifications and C-ID. Guidance document (dated February 11) from Chancellor's Office and ASCCC.
- Rising Scholars
ASCCC to receive some grant money (Mellon Foundation) to be used to help faculty working with incarcerated and formerly incarcerated students. Specifically for professional development and curricular work. Be on the lookout for information how our faculty can participate in this.
- AB705
Now that implementation has occurred at all colleges in the system (with varying levels of success), the data will be reviewed to determine outcomes of changes and to support best practices.

Chancellor's Cabinet

- Decision made that we will not be 100% back on ground in fall 2021; therefore, the emergency DE addendum added to all courses will still be in effect for fall 2021.
- Looking at impossible-to-convert courses, next tier being areas such as arts, sciences, dance, etc. will need conversations and discussions.
- Physical distancing will most likely still be in effect which will entail changes in seating configuration for rooms, e.g. a room that usually seats 100 people might now only be able to seat 25.

Los Rios College Online (LRCO)

- Review of the proposed work of the Program Delivery and Learner Support Collaboration group of the LRCO, and discussion of membership.
- AS Presidents need to make recommendations for faculty appointments.

District Budget Committee

- State budget looking better than expected, but money coming to LRCCD is still predominately one-time-only funding.
- Three Federal Stimulus packages (1) Coronavirus Aid, Relief, and Economic Security (CARES) \$27

million, (2) Coronavirus Response and Relief Supplement \$66.5 million, and (3) “Biden Stimulus Plan.” District has been working on plans for expenditure of those funds.

Hiring-Full-Time Faculty

- We will be doing faculty prioritization processes in the Fall. Not a guarantee that we will have a huge hiring, it is up to the budget.

Equivalency (Faculty Disciplines)

- Workgroup has a preliminary plan for a committee at the district level. Oliver will be working with LRCCD General Counsel Jake Knapp on developing draft language for the LRCCD Policies and Regulations.

LRCCD Policy & Regulations

- Previous P&R which DAS suggested edits for, Knapp said some things being asked for are in the works, others are above our level (e.g. need for Title 5 changes), and others could already be permissible. Knapp to follow up with more details.

Decision Items

1. Los Rios Ethnic Studies Council Membership Change Request

- The council would like to request a membership change which would allow an adjunct appointment from each college, with adjunct alternates also identified.

Action:

Motion to suspend rules and move this item to Second Reading.

M/S, Beyrer/Petite

MSC

Concern was raised that there might not be an adjunct with the Minimum Qualifications for the Ethnic Studies discipline at each of the colleges.

Action:

Motion to change the membership of the Ethnic Studies Faculty Council to include an adjunct appointment from each college, with adjunct alternates also identified.

An amendment to the motion was made to be “four adjunct faculty, preferably one from each college.” This amendment had the concurrence of the co-chairs of the Ethnic Studies Faculty Council.

M/S, Haug/Beyrer

MSU

Senate presidents will determine how to notify/contact adjunct faculty about serving on the Council.

Discussion Items

1. Antiracism and Equity

Time for reflection on how to infuse antiracism work into everything associated with academic and professional matters.

The California Community Colleges Chancellor’s Office (CCCCO) announced last week that they are launching the Pipelines to Possibilities (P2P) Program, a cohort-based, graduate mentorship program designed to develop the talents and skills of prospective faculty from graduates of Historically Black Colleges and Universities (HBCUs)---

<https://pipelines2possibilities.org/>.

Oliver noted this is really important as we start the faculty prioritization and faculty hiring processes this coming Fall and Spring.

Sharing of recent experiences:

- A recent ASCCC webinar on the infusing culturally relevant material into the curriculum for STEM course.
- Achieving the Dream (ATD) sessions this morning and especially highlighting the inspiration message from Jesmyn Ward. (www.jesmynwardauthor.com) and <https://www.youtube.com/watch?v=P5E01GVW6gQ>
- YouTube video at the last CRC Senate meeting on how educational institutions can deal with the January 6 attack on the Capitol. <https://www.youtube.com/watch?v=zxP8K3SwtJ8>
- “Judas and the Black Messiah”---2021 film about FBI efforts against the Black Panthers in Chicago in the late 1960s---free on HBOMax.
- Cicely Tyson’s recent autobiography---“Just As I Am;” “Sula” (Toni Morrison); Frederick Douglass: prophet of freedom” (David W. Blight).

2. Program Placement Council (PPC)

Music Program Convergence Meeting Fri Feb 19th

The following programs will be discussed at the March 2nd PPC meeting:

- o ARC New Requests for December 2020
 - Energy: Basic Solar, certificate
 - Cybersecurity Apprenticeship, certificate
 - Financial Services Apprenticeship, certificate
- o SCC New Requests for December 2020
 - HVAC Automated Controls, certificate
 - Mechanical Systems-Acceptance Test Technician Certification Provider, certificate
 - Studio Voice Instructor, certificate

Oliver and Wada are faculty participants in PPC.

Convergence meeting---happens when there are differences in needs among the colleges. She noted that this is the first convergence that they have attended and also that the appropriate faculty from all colleges have been notified and invited to the meeting.

3. Hiring of Student Tutors

- o Review concern about the recent slowdown in the hiring of student tutors at the colleges.
- Prior to COVID-19, the bulk of the hiring process for student tutors had been done at the colleges with final paperwork processed at District Office (DO). Now, the process is primarily being done at DO with, unfortunately, a slower response---the hiring process used to be 8-10 day turn around but is now stretching to more than a month.
- Faculty tutoring coordinators from the colleges gave background on the prior process, noting that each of the colleges had a staff member who was experienced and well-informed about the process. They gave several examples of situations where the processing of hires had been confounded and confused. Concern was also expressed that approval of VPAs in the process also appears to be slowing down the processing of hires.
- A major concern is that students are not getting the tutoring and academic support they need in a timely manner---“if tutors are not hired in the first weeks of a class, then we are losing students.” FLC noted that they received a \$2.5 million federal grant to help students navigating issues with AB705 implementation and that this delay in tutor hiring is slowing implementation.

- DAS members expressed the hope that DAS can help in this situation in two ways: 1) advocate that experts on the ground can do the work (i.e. tutoring staff at the colleges), and 2) advocate that the process be streamlined (e.g. online and fillable forms).
- Concern was also expressed on why a process that had been handled at the local level has been changed.

Action:

Tutoring Coordinators to send examples to Oliver so that she can have conversations with King and Nye and also District HR.

4. Enrollment Management

- o *Review the current enrollment data and discuss enrollment management from the instructors' viewpoint.*

Enrollment is down in CCC districts across the whole state, about 12-13% for Los Rios.

Oliver noted that a portion of our district funding is based on enrollment. And an issue for DAS is enrollment management. One concern that was addressed earlier was the 90% Rule, i.e. when to enroll students off the waitlists.

Another suggestion brought up is to have some sort of notice/alert to the instructor of students who enroll after the first day of classes (might already be behind in classwork).

Also, give instructors real-time access to rosters, and the ability to manually enroll students to the class Canvas page.

5. Reopening Planning

- o Share any concerns or input regarding the Los Rios CCD reopening planning.
- Request that criteria for reopening include equity from the individual student's perspective as well as from the program perspective.
- Need to make sure there is a focus on student services, especially those that target certain populations (e.g. veterans, Umoja, DSPS) so that specific concerns can be addressed.
- Most likely will have status quo through the calendar year "we need to make it awesome!"
- We are open now. When we talk about opening physically, it will still be on a small scale. Most instruction will still be remote.
- We are not focusing energy on improving what we are doing now---there is limited professional development and training for online skills and technology.
- LRCFT is negotiating two more MOUs---one on Part-Timers and one on general safety conditions for all faculty.
- There is still a well-spring of requests for access to offices and other areas on campus.
- [Reports \(5 minutes per item\)](#)
- Meetings with Chancellor, Deputy Chancellor, etc.

Did not meet this week as there was a Chancellor's Cabinet instead (Cabinet is usually on Monday, but was pushed to today because Monday was a holiday).

- College Academic Senate Presidents

ARC---conversations on inclusive practices in senate participation. Clarity about senate elections---suggestions from the different divisions. Senate passed an academic integrity statement which Shubb will share.

CRC---no report (have not had local meetings since last DAS meeting)

FLC---working on senate elections. Land use acknowledgement statement will be coming to senate next week. Working on SLO plan (with loss of our SLO coordinator position).

SCC---discussing reopening recommendations/suggestions and provide input to VPSS Davin Brown, A student group came forward with the suggestion that faculty recommend/identify/share one book or film or piece of art that was authored/created/produced by a Black author/artist/producer. Feedback about ARCs resolution about class size---informally, overwhelming support with suggestions. Definite that it should be faculty-driven---this is a 10+1 issue. Can share specifics when this is on the DAS agenda. It was noted that Sierra College has caps on their CORs.

- District Curriculum Coordinating Committee (DCCC) (Wada)---special meeting on February 4 based on request from Ethnic Studies faculty. Efficient five-minute meeting. Oliver-C minus will be on next DAS agenda.
- District Equity & Student Success Committee (DESSC) (Anayah)---first meeting of semester will be February 22.
- District Educational Technology Committee (DETC) (Trench)---have not met since last DAS meeting. Successfully recruited from all colleges for faculty on the test proctoring workgroup.
- Other meeting reports
 - o AB705 (Oliver)---no report
 - o Accreditation (Oliver)
 - ACCJC representative Gohar Momjian will be attending meetings at some of the colleges and also at DACC
 - o Adjunct Hiring Manual (Crosier)---no report
 - o Accessibility (DAPIC)(Knudson)
 - Met last week---have completed the initial scope of what needs to be done to make online materials compliant with section 508 of the Rehabilitation Act; also have drafted the faculty and specialist responsibility lists, subject to editing as we go through the process. The training group is developing learning objectives and a scope of what needs to be created in order to deliver those learning outcomes. The workload impact group is led by folks on the committee who are also union representatives, and that is in motion sooner than we expected. Another group is looking at developing clear expectations for faculty and distance education teams regarding 508 accommodations and individual student accommodations. To this end, Knudson met with the DSPS teams and learned a lot about their processes and scope. This committee work will help clarify accessibility- and accommodation- related processes for instructional faculty and distance education teams, all for the betterment of the student learning environment.
 - o Budget (Myers)---no report
 - o Calendar (Oliver)---no report
 - o College Bookstores (Crump)--- no report
 - o Equivalency Task Group (Oliver)
 - o Prison & Reentry Program (Crosier)
 - going rather smoothly
 - active participation from all four colleges
 - possibility of one-time-only funds from state budget
 - o Other...
- Academic Senate for California Community Colleges (Oliver)---Area A (March 26) and Spring Plenary (April 8-10) Sessions will be virtual.
- Los Rios College Federation of Teachers (LRCFT) (Newman)---see Attachment A.

Adjourned at 4:40pm

Future Events:

- Future DAS meetings-March 2 and 16, April 6 and 20, May 4
- LRCCD Board of Trustees Meeting, Wednesday, March 10, 2021, 5:30pm
- ASCCC Area A Meeting (virtual), Friday, March 26
- ASCCC Spring Plenary Session (virtual), April 15-17

ATTACHMENT A:

LRCFT report to DAS

February 16, 2021

The LRCFT President has attended several statewide and regional meetings, Chancellor's Cabinets, Labor Summits, and local meetings on Reopening K-14 schools.

The LRCFT will send ten delegates to the Sacramento Central Labor Council meetings held monthly.

The LRCFT exec board is allocating funds to pay for some of FACCC's expenses for faculty attendance and guest speaker at its Advocacy and Policy Conference March 12 and 13. The LRCFT PAFC voted to provide funds for the speaker.

The LRCFT exec board has started a *Faculty in Excellence Series* to pay African American faculty to speak about academic success projects in Los Rios.

The LRCFT exec board is also sponsoring the Umoja Conference.

The LRCFT exec board continues to invite BOT members to its meetings.

The LRCFT exec board continues to facilitate a new exec board member retreat.

The LRCFT exec board continues to plan an Equity Audit to reform internal practices. The

LRCFT exec board is making plans to attend the CFT annual meeting March 25-26.

The LRCFT is supporting the Cesar Chavez March this year as a car caravan starting at 11 am on March 27 led by LACLAA.