



DAS President Julie Oliver
 ARC President Alisa Shubb
 CRC President Gregory Beyrer
 FLC President Paula Haug
 SCC President Lori Petite

Tuesday, November 3, 2020
 3:00 pm – 5:00 pm

Approved Minutes

Julie Oliver	CRC	District Academic Senate President	X
Dan Crump	ARC	District Academic Senate Secretary	X
Alisa Shubb	ARC	Academic Senate President	X
Janay Lovering	ARC	Academic Senate Vice President	X
Amy Gaudard	ARC	Academic Senate Secretary	X
Tressa Tabares	ARC	Academic Senate Past President	
Greg Beyrer	CRC	Academic Senate President	X
Scott Crosier	CRC	Academic Senate Vice President	X
Teresa Aldredge	CRC	Academic Senate Secretary	X
Julie Oliver	CRC	Academic Senate Past-President	X
Paula Haug	FLC	Academic Senate President	X
Eric Wada	FLC	Academic Senate Vice President	X
Lisa Danner	FLC	Academic Senate Secretary	X
[NONE]	FLC	Academic Senate Past President	
Lori Petite	SCC	Academic Senate President	X
Sandra Guzman	SCC	Academic Senate Vice President	
Kandace Knudson	SCC	Academic Senate Secretary	X
Troy Myers	SCC	Academic Senate Past President	X
Eric Wada	FLC	District Curriculum Coordinating Committee (DCCC)	X
Jena Trench	CRC	District Educational Technology Committee (DETC)	X
Bernadette Anayah	FLC	District Equity & Student Services Committee (DE&SSC)	X
Jason Newman	CRC	Los Rios Colleges Federation of Teachers (LRCFT)	X
Guests			
Crystal Thornton	SCC		X
Teresa Lopez	CRC		X
Madison Griffin	SCC/ARC		X

Preliminaries

1. Called to Order at 3:02pm
2. Welcome and Introduction of Guests
3. Approval of the Agenda---approved by consensus.
4. Approval of October 20 and 26 minutes---approved.

California Title 5 §53200 "10+1" 1. Curriculum, including establishing prerequisites 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. College governance structures, as related to faculty roles 7. Faculty roles and involvement in the accreditation process 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon.

5. Public Comment--Based on a request from Lasana Hotep and Cynthia Olivio (consultants hired by the District to help in coordinating and aligning equity work underway at the four colleges, including the colleges' Student Equity Plans and the commitment to measurable targets to improve outcomes for Black and LatinX students), Oliver and other faculty leaders identified faculty who could be considered as Equity Champions. Oliver then asked these faculty to share their reflections on inclusion, anti-racism, and equity work in 2-3-minute videos. She has received several videos already and will be sharing one today from Lesley Gale, English faculty at CRC. Oliver plans to start each DAS meeting with one of these videos. Oliver has also set up a Padlet reflective space for responses.

Lesley Gale's Video https://www.youtube.com/watch?v=j2epCmR_qnU

Padlet Reflection Space <https://padlet.com/w0007136/1q0bos7fow62oc9b>

DAS President's Report

6. Review of meeting notes and weekly recaps and answering of any clarification questions.

See the full text of the DAS President's weekly Recap/Outlook Reports on the DAS page of the District website--- <https://employees.losrios.edu/our-organization/committees/district-academic-senate>

DAS President Report Nov 3, 2020

Ethnic Studies-Many state level groups working on the implications for CCC system with CSU creating requirement. Will be lower division GE requirement (Area F).

Degree Planner-the GP leads are meeting this Friday regarding concerns about Degree Planner/Map Maker. AS Presidents should check in with their lead (CRC-Dana, ARC-Bill, FLC-Amber, SCC-Diane) and possibly ask for an update on this project for your local senates.

Program Placement Council-ECE and Business were approved today. Eleven new programs requested. Need feedback asap, no later than Dec 8th

LRCFT Exec Board Mtg tomorrow 3-4:30pm...anyone interested in attending please let me know.

Accreditation-timeline shared with group. District writing will be done and shared at beginning of spring semester.

Decision Items

1. Credit for Prior Learning (CPL) Regulation [First Reading]

Regulations need to be approved by the Board of Trustees by the end of December, which means they need to be ready for the Monday December 7th meeting of Chancellor's Cabinet. meeting.

DCCC has been working on this with feedback from college curriculum committees and local academic senates. Kim Harrell, Associate Vice President, Instruction, at CRC, has taken the lead of infusing feedback into the regulation document. There are goals to make it student-supportive and trying to control workload. She has been looking through Title 5 regulations. Regulations get more detailed, but there will still need to be discussions about processes and procedures and details and rubrics.

Question---to what extent will the procedures be consistent across district (and even within college). Answer---No idea yet, will need to work on that, will definitely involve

work with DCCC. It was also noted that this has brought up current practices that need to be examined. This CPL draft improves on what is currently written, an example---units and GPA that are currently in regulations, and looking with equity focus. There will be DCCC discussions about this and the need for there to be follow up at DCCC in the spring.

Concern expressed by one college about the use of “challenging by exam” as it is used by several departments for challenging a prerequisite for a course as opposed to challenging a course to receive credit. It was noted that a lot of the language was inspired by the CPL toolkit that was developed in a pilot by Palomar College. We might want to consider working on some language changes.

Oliver also noted that Harrell took a lot of time looking at regulations being considered by the state Board of Governors to assure alignment with state requirements.

In regards to a question of consistency across catalogs, it was noted that, at a minimum, it must be in catalog and it can be in an addendum to the catalog.

2. Call to Action [First Reading]

Previous DAS discussions had been whether we should add groups (e.g. Asian American and Native American) to the originally-mentioned African-American and LatinX. Oliver made decision to keep as originally intended as a reaction to Black Lives Matter and the George Floyd murder.

Oliver noted that this upcoming ASCCC Plenary session will be different than any that we have ever experienced with a major focus on anti-Blackness and equity and anti-racism. Maybe after Session, there will be changes to the Call to Action or maybe there might be another resolution that comes out of the discussions

Discussion Items

1. Antiracism and Equity

Oliver noted that the Student Senate for California Community Colleges (SSCCC) convened several town halls and has put together a powerful document, a [Student Plan of Action](#). It is strongly suggested to be shared with the local senates and with our colleagues in the LRCFT Executive Board.

2. District Equity and Student Success Committee (DESSC)

Oliver noted that this is senate-led committee and that policy changes or new charters need review by DAS.

Anayah reported on new charges approved by the committee for several workgroups- Advanced Education, Digital Equity, and Call Center, especially noting that the Advanced Education group had an interesting discussion for the rationale of the need for the GPA of 2.7 and will be looking to see if that needs to be kept, and whether the GPA is required by Title 5.

Shubb noted that ARC has familiarity with charters and was curious for more detail of the charters of the groups. If they are on-going, then they are not so much a workgroup, but rather, a subcommittee of the committee. She also suggested a description of knowledge and skill sets needed for the members. Shubb also volunteered to work with

Anayah on this.

As this is a senate-led committee, there were questions about the workgroups/subcommittees being faculty weighted. Anayah noted that the workgroups will have representation from DESSC, but is not sure about faculty weighting for workgroups. She also noted that some administrators have noted that they don't consider some of these issues to be under the purview of the academic senate (10+1) while DAS related that the issues do fall under the 10+1 faculty purview. Oliver suggested a meeting of Anayah, Oliver, and Melanie Dixon to continue the conversation.

3. Adjunct Hiring Manual-DRAFT

Feedback is needed ASAP for the workgroup to discuss, review and incorporate into the document. The final document will then go to the local senates for vetting

Comments/questions included:

- Gaps in Service (multiple campuses)---example given of an adjunct who had gap of service of three years at one college, but was teaching at another college. How do we define breaks in service?
- Composition of screening committee
- Interview process---demeanor of interviewers---e.g. smiling is a culturally-interpreted behavior. We need to be concerned about culturally-responsive body language/interactions/interpretations.

4. ASCCC Fall Plenary Resolutions

Oliver noted that the final resolutions packet is now available and encouraged DAS members to provide feedback/input to the delegates (one for each of the college senates and one for district senate) who will be voting on the resolutions on Saturday, November 7.

5. Undocumented Student Weeks of Action

Kudos to Sandra and all who put together activities.

Reports (5 minutes per item)

- Meetings with Chancellor, Deputy Chancellor, etc.

DAS Leadership Meeting with King, Nye, and Dixon

Tues Nov 3, 2020

Equity work with Lasana and Cynthia

Information gathering phase

- First faculty meeting with DAS at retreat in August
- Townhall early in semester
- Also meeting with other constituency groups—College Futures (Oct 21st), classified (Nov 19th), equity champions (Nov 12th), students, deans (Nov 16th), etc.

- Executive team meetings at colleges, Equity inventories were provided by each college.
- Goal to focus on adopted district targets and move the equity agendas (antiracism, antisexist)
- Equity dashboards at colleges. Have met with research leads at each college.
- Once work is determined some may be district level and some may be college level

Timeline

- Contracted on two-year basis with one year renewal. Always have a 30-day way to exit contract.
- Will help with strategic plans, equity plans this year, and then decide if we continue with them or not.

Work phase

- Starting soon and continuing into spring
- Will be based on all the information gathering

Questions

- Equitizing Syllabi with Lasana-Oliver needs to talk with Dixon
- Student leaders are identifying a diverse group of students to meet with and also pulled together local college level discussions.
 - Students at the table to address equity issues are compensated
- Interest in equity outcomes in instruction (FLC)-have Lasana and Cynthia done work in this area?
 - Curious if other colleges are thinking in the same way about outcomes being equitized.
- Curriculum
 - How to bring an equity lens to curriculum processes?
- Convocation-any presence for Lasana and Cynthia for shared piece of event
 - Pre-pandemic trying to be flexible that spring convocation doesn't have to mimic fall convocation
 - Chancellor expectations-too much to accomplish in 30-minutes (information, motivational, etc.)
 - College Presidents, Chancellor and PD coordinators met last week to communicate about Convocation. All sent in draft flex week calendars.
 - Flex week Wed and Thurs—district support for PD leads to coordinate invitations to attend across district events. Gabe will be helping to better curate the programs for Wed and Thurs.
 - Perhaps in the fall PD coordinators will work more closely together to plan Flex week.
 - Have some overarching goals for outcome improvement in Math and English.
 - More purposefully linking shared goals to the PD planning. Bigger discussion for the future.
 - Friday-block one hour for entire district coming together for “Celebration of Successes” and recognizing the challenges and the need for self-care.
 - Short video that is not interactive...what is the value? We are all zoomed-out!
 - Anything done should be meaningful and interactive.

Accreditation (Brian)

- Process very clean now
- Every minute we spend on accreditation is a minute lost working on equity
- Infuse equity into current outcomes
- Direction will be more outcome focused when the teams meet with colleges

- College Academic Senate Presidents
 - FLC---passed a resolution re: proposal to move equity center into library space, they are supportive of the equity center, but not into library space. Administration has put together a wonderful equity-lens framework, but feel that it got into 10+1 issues without consultation with academic senate. New Rancho Cordova Center expansion workgroup was put together without initial inclusion of faculty input--- this has now been rectified.
 - SCC---the student associated council brought forward a memorandum (short of a resolution) requesting faculty to take student personal situations into consideration in forming policies about Zoom and the use of cameras. The senate has also had robust discussions about spring break in middle of the semester, including faculty surveys with the help of union colleagues, senate chose not to take action, but is sending feedback to Troy;, Myers (SCC rep on district Calendar committee).
 - ARC---presidential impressions held last week. There will be impressions for the VPI position in a couple of weeks. Professional Development now has its own manager, Nick Daily, who is the Dean of Equity and Inclusion---we see this as a wonderful confluence of equity and professional development. We seem to have agreement with Administration of the use of disaggregated data---faculty inquiry groups, data coaches. Academic honesty discussion will be coming to senate, including possible technology solutions.
 - CRC---started process to amend for career academic communities (meta-majors). College is working on a statement for equity-minded decision making---interesting comments that there appeared to be some resistance to suggestions from the academic senate (isn't that was "discussion of a statement" is supposed to be?)

- District Curriculum Coordinating Committee (DCCC) (Wada)---see Attachment A

- District Equity & Student Success Committee (DESSC) (Anayah)---see Discussion Item #2

- District Educational Technology Committee (DETC) (Trench)---see Attachment B

Trench also mentioned a very recent memo from the state Chancellor's Office about "ongoing digital resource support" and the loss of state support of these tools.

- Academic Senate for California Community Colleges (Oliver)

- Los Rios College Federation of Teachers (LRCFT) (Newman)---wrapping up nominations for elections of union officers and reps; Friday is big negotiation day to finalize negotiations and then submit to the union members for a vote.

Adjourned at 4:54pm

Future Events:

- LRCCD Board of Trustees Meeting, Wednesday, November 18, 2020, 5:50pm, ConferZoom
- Fall 2020 DAS Meetings: November 3 and 17, December 1
- Spring 2021 DAS Meetings: February 2 and 16, March 2 and 16, April 6 and 20, May 4
- ASCCC Fall Plenary (virtual)-Nov 5-7, 2020

SUPPORTING MATERIALS:



ATTACHMENT A:

DCCC Report to DAS

3 November 2020

A draft of the CPL Regulations was forwarded to DAS pending some feedback coming from the committee. Senate Presidents should forward comments to DAS for second reading in November. Please keep the following in mind: 1) incorporate the “have tos” to leave as much discretion as possible in our regulations, 2) make it as student friendly as possible, and 3) make it as easy as possible to administer with the least amount of work.

ENGWR 480 at FLC was approved for writing competency.

We discussed how we can prepare for CSU’s implementation of AB 1460 (the Ethnic Studies Requirement). CSU is considering a new GE area that will require that courses are offered by Ethnic Studies, African American Studies, Asian American Studies, Chicana/o/x Latina/o/x Studies, or Native American Studies as a criterion for approval. Existing Los Rios courses may already meet some or all of the competencies CSU proposes to require for the GE area. One possible solution is to use the 400-level course numbers within the existing Ethnic Studies (ETHNS) descriptor in Socrates to allow existing courses to be cross-listed into ETHNS. SCC faculty with interests in developing Ethnic Studies curriculum attended the meeting and provided input. The DCCC approved thematic blocks within the 400-level allowing colleges a chance to prepare courses for cross-listing and GE review, if necessary.



ATTACHMENT B:
District Educational Technology Committee

- DETC members discussed two new Legal Opinions published by the CC Chancellor's Office:
 - [CCCO Legal Opinion 2020-11: Real Time Captioning](#)
 - [CCCO Legal Opinion 2020-12: Cameras-on Requirements](#)
 - DETC formed a taskforce with representatives from LRCFT, Administration, DO-IT, DE Coordinator, and Curriculum. Group is working to synthesize the legal opinion 2020-12 and other zoom privacy guidelines into a District Cameras-on Guideline document that will be forwarded to DAS as soon as it is complete.
 - Timeline: urgent
- Test Proctoring (Proctorio, Zoom) discussion tabled until November Meeting.
 - UPDATE - starting Jan 2021, Districts will have to pay for Proctorio. Here's [a link to the memo](#) describing what is covered.
- The committee also heard reports from representatives of the following groups:
 - District Accessibility Plan Implementation Committee - DAPIC (K. Knudsen)
 - Workgroups are making great progress defining the scope of work:
 - What needs to be accessible in order for courses to be 508 compliant? (Types of files and instructional resources as well as the criteria that must be satisfied in order for these to be considered "accessible")
 - Existing training available for accessibility (Los Rios ACCA and @ONE)
 - Eventually, this research will be processed and applied by the groups determining faculty responsibility and future trainings
 - Los Rios Colleges Online (T. Powell)
 - Working on a process for inventorying online pathways
 - Training and PD group is working to identify existing online teaching trainings offered outside our District that may be considered "equivalent" to a potential mandated training for Los Rios faculty who would like to teach online.
 - Potential district mandated training is currently under negotiation
 - DO-IT (M. Day and T. Armstrong)
 - New tool in Canvas: PlayPosit
 - Preferred Gender Pronoun is turned on in Canvas
 - Preferred email rolling out soon (students can select their preferred email address in eServices, this will not affect Canvas and other tools accessed through single sign-on)
 - Working to continue Canvas phone support (Instructure is moving to chat-based support)
 - Working on a student tech-support hotline for each College
- ARC Digital Media Proposal still being reviewed by LMS Group