



**Los Rios Community College District
District Academic Senate
2017-2018**

DAS President...Gary Aguilar
ARC President...Alisa Shubb
CRC President...Greg Beyrer
FLC President...Paula Haug
SCC President...Gayle Pitman

District Office
Main Conference Room
Tuesday, December 3, 2019
3:00 pm – 5:00 pm

Approved Minutes

| | | | |
|------------------|-----|---|---------|
| Gary Aguilar | ARC | District Academic Senate President | X |
| Dan Crump | ARC | District Academic Senate Secretary | X |
| Alisa Shubb | ARC | Academic Senate President | X |
| Janay Lovering | ARC | Academic Senate Vice President | X |
| Amy Gaudard | ARC | Academic Senate Secretary | Excused |
| | ARC | Academic Senate Past President | |
| Greg Beyrer | CRC | Academic Senate President | X |
| Scott Crosier | CRC | Academic Senate Vice President | |
| Teresa Aldredge | CRC | Academic Senate Secretary | X |
| Julie Oliver | CRC | Academic Senate Past-President | X |
| Paula Haug | FLC | Academic Senate President | X |
| Eric Wada | FLC | Academic Senate Vice President | X |
| Francis Fletcher | FLC | Academic Senate Secretary | X |
| Carlos Lopez | FLC | Academic Senate Past President | Excused |
| Gayle Pitman | SCC | Academic Senate President | X |
| Lori Petite | SCC | Academic Senate Vice President | X |
| Sandra Guzman | SCC | Academic Senate Secretary | |
| Troy Myers | SCC | Academic Senate Past President | X |
| Dyan Pease | SCC | District Curriculum Coordinating Committee (DCCC) | |
| Alice Dieli | ARC | District Educational Technology Committee (DETC) | Excused |

| | | | |
|-----------------|-----|--|---|
| Karen Tercho | SCC | District Matriculation & Student Services Committee (DM&SSC) | X |
| Robert Perrone | | Los Rios Colleges Federation of Teachers (LRCFT) | |
| | | | |
| Leslie Reeves | ARC | Faculty, Universal Design Coordinator | X |
| Janelle Pettler | SCC | Faculty, CIS | X |

Preliminaries

1. Call to Order---called to order at 3:02pm
2. Introduction of Guests
3. Approval of the Agenda---approved.
4. Approval of Minutes (November 5 and 19)---approved.
5. Public Comment (3 minutes per person as time permits)

Information Items

None

Decision Items

None

Discussion Items

6. Draft Communication to Board of Trustees Regarding Their Request for an AB 705 Update
Discussion on a draft communication to the Board of Trustees requesting waiting until two full semesters of data can be gathered before providing an update on the implementation of AB705.

Shubb shared a draft of a communication for the Board and DAS comments were included on the Google Doc. This is seen as an opportunity for informing and educating the Board on the role of faculty and academic senates in college and district curricular issues. The finalized document will also be shared with the four math department chairs to see if it addresses the concerns that they brought forward at the November 5 DAS meeting.

Aguilar reported that Deputy Chancellor Nye will work with a proposal to have an update report to the Board for the March Board retreat and a presentation at the August or September Board meeting, which would allow for the collection and review of relevant data from two semesters (Fall 2019 and Spring 2020).

7. Creation of an Accessibility Plan Implementation Senate Committee
Discussion on the proposed charge, membership, and timing of a Senate Committee that will identify and examine the different resources required to implement the District Accessibility Plan (see Attachment A)

- Involves both professional development (training) and workload issues
- Need for each college to have representation
- Need for making third-party content accessible
- Academic freedom issues---will some materials not be allowed if they are not deemed accessible?
- Where will the recommendations of this group be sent?
- Use of Blackboard Ally only identifies 30-40% of accessibility issues (with partial remediation)
- Sean Keegan (SCC IT specialist) is working on a document noting accessibility roles and what would be most appropriate for both faculty and classified staff to perform.

Reports

8. Meeting with Deputy Chancellor Nye

The first fully-online degree (Business) to be developed for the District will be using mostly ARC courses. It was noted that there need for coordination across the colleges and also for the use of the college guided pathways mapping groups for this online pathway

The Academic Calendar Committee will be meeting in February to discuss the calendar for the 2022-23 academic year. The 2021-22 will go to the Board soon for adoption.

9. College Academic Senate Presidents

SCC---still working on faculty prioritization; looking at program review process

FLC---President Yamamura met with the senate to explain his re-ranking of faculty proposals (wish to expand departments with only one full-time faculty member); continued accessibility discussion.

CRC---AB 705 implementation discussions---possible resolution; presentation for potential of GE-themed GP patterns.

ARC---faculty hiring prioritization; upcoming agenda item will be on the content of Convocation.

10. District Curriculum Coordinating Committee---no report.

11. District Matriculation & Student Success Committee---As reported in earlier meetings, Tercho noted that she and Mellonie Dixon have been examining the matriculation processes from all colleges. They will be presenting recommendations to DM&SSC members at their December 16 meeting on how the committee can improve it operations based on the new name and charge of the committee.

12. District Educational Technology Committee---no report.

13. Academic Senate for California Community Colleges---no report.

14. Los Rios College Federation of Teachers---no report.

Adjourned at 4:49pm

.....
ATTACHMENT A:

PROPOSED COMMITTEE OF THE DISTRICT ACADEMIC SENATE

Title: District Accessibility Plan Implementation Committee

Duration: Spring 2020 (1 semester)

BACKGROUND AND NEED (Why is the committee necessary?)

In March of 2019, the LRCCD Technology Accessibility Task Force released a series of recommendations guiding the colleges towards meeting the following standards and guidelines related to accessibility of Information and Communication Technology (ICT):

- Sections 504 and 508 of the Rehabilitation Act of 1973;
- Title II of the Americans with Disabilities Act;
- Accessibility standards described in the Web Content Accessibility Guidelines (WCAG), version 2.0, levels A and AA (or the most current approved version);
- Title 5 § for distance education courses offered by the colleges.

LRCCD offers almost 10,000 course sections containing over 760,000 ICT content items, the majority of which require remediation in order to be compliant with Section 508 of the Rehabilitation Act of 1973. Remediating existing course materials has been documented to be extremely time-intensive and presents faculty workload issues not addressed in the LRCFT contract. Remediating existing course materials to ensure accessibility also requires expertise in fields such as Assistive Technology, Information Technology, and Instructional Design.

PURPOSE AND SCOPE (What is the project expected to encompass? What are the boundaries?)

This committee will work to better understand the scope of the work required to create and remediate ICT, with a specific focus on instruction materials. The committee will also identify the types of resources needed.

The committee will:

- Inventory the scope of work required to meet accessibility standards and guidelines.
- Identify areas that faculty should be responsible to meet accessibility standards.
- Identify needed training resources for faculty to meet accessibility standards and guidelines.
- Identify areas of higher-level ICT accessibility issues that should not be completed by faculty.
- Identify the of workload impacts required to meet accessibility standards and guidelines.

MEMBERSHIP

| | Name of Participant | Role at the College / District |
|---------------|---------------------|--|
| Faculty Chair | | [DAS Member] |
| Members | | [DE Coordinator] |
| | | [DE Coordinator] |
| | | [Online Course Designer / Universal Course Designer] |
| | | [DE Faculty] |
| | | [DE Faculty] |
| | | [Faculty LRCFT] |
| | | |

DRAFT