Los Rios Community College District
District Academic Senate
2017-2018

DAS President .... Carlos López
ARC President .... Gary Aguilar
CRC President .... Shannon Mills
FLC President .... Paula Haug
SCC President .... Troy Myers

District Office
Main Conference Room
Tuesday, April 3, 2018
3:00 pm – 5:00 pm

Approved Minutes

Roster			
Carlos Lopez	FLC	DAS President	X
Dan Crump	ARC	DAS Secretary	X
Gary Aguilar	ARC	AS President	Excused
Alisa Shubb	ARC	AS Vice President	X
Janay Lovering	ARC	AS Secretary	X
Tony Giusti	ARC	AS Past President	X
Shannon Mills	CRC	AS President	X
Constance Carter	CRC	AS Vice President	X
Donnisha Lugo	CRC	AS Secretary	X
Julie Oliver	CRC	AS Past President	X
Paula Haug	FLC	AS President	X
Tina Royer	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	X
Steve Cirrone	SCC	AS Vice President	Excused
Gayle Pitman	SCC	AS Secretary	Excused
Ginni May	SCC	AS Past President	Excused
Dyan Pease	SCC	District Curriculum Coordinating Committee (DCCC)	X
Alice Dieli	SCC	District Educational Technology Committee (DETC)	X

Judy Mays	ARC	District Matriculation & Student Success Committee (DMSSC)	X
K C Boylan	FLC	Los Rios Colleges Federation of Teachers (LRCFT)	X
Guests:			

Preliminaries

1. Call to Order at 3:04pm
- Introduction of Guests---none.
- Approval of the Agenda---approved.
- Announcements---none.
- Approval of the Minutes (March 6 and 20)---approved.
- Public Comment---none.

Information Items

1.Recap of ASCCC Area A meeting (March 23) at Merced College
John Stanskas, ASCCC Vice President, addressed the meeting and had the following comments about issues and concerns with the Chancellor's Office:
Failures to collegially consult with faculty regarding:
1. AB 705
2. Endorsement and sponsorship of legislation
3. FLOW/ Fully Online College
4. New funding formula
5. Dissolution of CAI
6. Equivalency
7. Student senate can only meet once a year for General Session
List of suggestions/options for local senates
1. Senates should act collectively
2. Shore up Participatory Governance structures
3. Refuse signing on Guided Pathways
4. Consider refusing AB 705 guidance (with ASCCC taken into account)
5. Ask for legal opinions if local efforts (e.g. AB 705) are in compliance
6. After any regulation comes out, districts have 45 days to request rescinding
7. Do nothing---if locals do nothing, ASCCC might do nothing
8. Any decisions should be made in open session. ASCCC wants to reflect local senates and their will.

It was also noted that there is a need for groundswell response from local senates to state issues.

2. Recap of Guided Pathways (GP) Workshop (March 23)

One of the attendees noted that it would be better to call it a meeting to make the case for Guided Pathways (and their value to students) as opposed to a workshop. Each of the four colleges is doing GP a little differently and are at different places in the process.

3. Upcoming ASCCC Spring Plenary Session (April 12-14)

Resolution packet is available for review.

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Action:
Lopez will contact LRCFT leadership about funding for a dinner meeting of Session attendees.
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Decision Items - none

Discussion Items

1. AB 705 CCCCO Guidelines for English (Lopez)
Los Rios has put together a district task group that has developed some guidelines. Los Rios has higher GPA (3.0) than the Chancellor's Office Guidelines (2.6) for placement into ENGWR 300 (transfer-level composition). It was noted that the Los Rios English departments used a different model than the Chancellor's Office in determining the GPA.
It was noted that the chart in the Guidelines is not the law. Los Rios will not change their plan for next year.

It was suggested that there be a webpage to inform faculty and others about the work of the Los Rios task group. Lopez will look into that.
Boylan also noted that the LRCFT has requested agendas and minutes of the task group.

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Action:
Lopez will discuss with Vice Chancellor Jamey Nye the possibility of a webpage.
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2. Edits to Regulation 3412 regarding District Academic Senate (Lopez)
Lopez put together a Google Doc last week for work on proposed edits and, at this time, May has been the only one to contribute. Most DAS members were amenable to the edits and were strongly encourage to review and make comments. This will be Decision Item at the next DAS meeting.

3. Edits to Policy 8631 regarding Conflict of Interest (Lopez)
DAS had a robust discussion about the proposed additions to the District policy on Conflict of Interest.
- Concern and discomfort that this is placed in Conflict of Interest as opposed to elsewhere in Policies.
- Concern is that District is wanting to address sexual harassment in the context of Conflict of Interest.
- There is nothing "consensual" about a "consensual relationship" with a student.
- If we learn that there are going to be separate policies on sexual harassment, will you feel differently about this proposed policy?
- What are you doing for sexual harassment specifically? It was noted that regulations against sexual harassment are already stated in state and Federal.
- If a faculty member has a consensual relationship, what happens if that person wishes to enroll in a class that is only taught by the employee?
- What are consequences? Does LRCFT contract address "unprofessional conduct?"
- Boylan---has been an interest of district to define civility. Want to keep local control….
- Boylan---union lawyer has already been consulted. Union will definitely be involved.

- Noted that Fresno City College has a policy that allows family members to enroll if relationship is disclosed.
- This proposed edit to the policy needs work.
- This is not addressing the sexual harassment concerns brought up at the recent BOT meeting.
- Check on ACCJC requirement that Code of Ethics statement be included in catalog (documentation).
- Concerns about conflict with 10+1 issues.
- Statement made by union leadership member that preferred term is "professionalism" instead of "ethics."
- Check article 11 of the contract on "Professional behavior."
- Best place to capture this might not be in policies and regulations.

Boylan noted that she will be participating in the Los Rios Labor-Management meeting this Friday and she feels that this will be discussed. She will share a recap of the meeting with Lopez.

Action:
Lopez will create a Google Doc with concerns and DAS members can clarify and add issues to the document.
Deadline of this Friday and Lopez will then share with General Counsel JP Sherry soon thereafter.

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4. Request to increase the number of funded Academic Senate trips (Lopez)

Lopez shared the results of a Google Doc in which senate presidents had listed the different events that the senates has sent attendees to using the number of trips noted in the 1990 MOU between the District and DAS. It was noted that there are so many activities that call for academic senate involvement.
It was suggested that senate presidents add other appropriate and anticipated trips, and also noted trips that could be funded from other sources.

Action:
Senate presidents to add to the list in the Google Doc.
Lopez to compile the list and continue conversation with Nye.

Reports

1. Meeting with Vice Chancellor (also includes AVCs Dixon and Montgomery)
- Brief discussion on AB 705 Guidance memo from Chancellor's Office.
- Nye concerns about ENGWR 300 going from three to four units. Myers noted that none of the English chairs have made a request to increase from three to four units.
- Reading faculty---District has looked at how many Reading faculty also possess the Minimum Qualifications for the English discipline (most do meet the MQs). It was noted that any realignment of faculty assignments for courses affected by AB 705 would impact adjunct faculty in English, Math and ESL.
- Discussion about Reading Competency.

- Discussion about the possible use of IGETC and the CSU GE Breadth patterns to satisfy the GE requirement for local associate degrees.
- April 10 meeting of the Los Rios AB 705 meeting---Lopez needs names for proposed faculty to be considered for reassigned time for AB 705 work.
- Should we be looking at faculty hiring processes? Example---Skype interview. Information from the Equity Hiring Academy from last week. Implicit bias to be included in equity training.

Action:
Senate presidents to provide names of faculty to be considered for reassigned time for AB 705 work.

2.College Academic Senate President Reports

ARC---no report.
CRC--- requesting data about CSU GE/IGETC; have first reading on meta majors.
FLC---senate will affirm/not affirm Curriculum recommendation re: CSU GE/IGETC
SCC---senate elections results---AS Secretary will be Sandra Guzman, AS Vice President will be Lori Petite, and AS President will be Gayle Pitman; SCC AS will probably have a subcommittee to examine recommendation re: CSU GE/IGETC.

3. District Curriculum Coordinating Committee (DCCC) (Pease)--- see Attachment A.

4. District Matriculation & Student Success Committee (DM&SSC) (Mays)---no report.

5. District Educational Technology Committee (DETC) (Dieli)—see Attachment B.

6. Academic Senate for California Community Colleges (ASCCC) (May)---no report.

7. Los Rios College Federation of Teachers (LRCFT) (Presidents/Perrone)---no report.

Future Agenda Items

1. Consideration to explore the use of CSU GE and IGETC as satisfying the GE pattern for the local degree

2. Online Education Initiative (OEI) Exchange Update (Dieli)

3. Update of Research into Noncredit Viability at LRCCD (Crump, May)

Future Events
Next DAS meeting – April 17, 3:00-5:00, DO
• LRCCD Board of Trustees Meeting, April 11, Sacramento City College
• ASCCC 2018 Spring Plenary Session, April 12-14, San Mateo Marriott
• ASCCC 2018 CTE Leadership Institute, May 4-5, Southern California
• ASCCC Faculty Leadership Institute, June 14-16, Sheraton Park Hotel, Anaheim
• ASCCC Curriculum Institute, July 11-14, Southern California

Adjourned at: 4:47pm

ATTACHMENT A:

DCCC Report to the District Academic Senate April 3, 2018

1. Curriculum: Four new programs and six program deletions on the March 23, 2018 DCCC agenda were approved. Most new courses and all course deletions were approved. Two courses were held for a vote at the April 27, 2018 DCCC meeting: ARCs FITNS 416 (new to district) was held so the developer can put the course in the proper family. In addition, CRCs KINES 460 (Introduction to the Sociology of Sport) was held because the DCCC is concerned that the Sociology faculty at CRC may not be aware of the new course and may have concerns about the subject matter. Brian Noel, the CRC faculty curriculum chair, has agreed to open a discussion with the Sociology faculty on the topic and bring a report back to the next DCCC meeting. New courses, programs, and deletions that were approved will appear on the April Board of Trustees agenda.

2. Competency Committees: CRC is requesting Math Competency for MATH 355, MATH 356, and STAT 480. FLC is requesting Math Competency for MATH 355 and MATH 356. Dyan Pease has sent the request for review for Math Competency to Joseph Steever, the Math Competency Committee Chair. The DCCC also engaged in a discussion about the future of the reading competency requirement given AB 705. Tammy Montgomery noted that the District is taking a "wait and see" position on all things related to AB 705 until we have more clear guidance from the Chancellor's Office.

3. New Designators/Thematic Blocks/Families: The DCCC voted to approve the following thematic blocks: ENGRD 90 – 99 (ARC) and PACT 430 – 439 (ARC). In addition, the committee heard first reading on the following new designators with thematic blocks: CHEMT (SCC), ENGLB thematic block (CRC), ENTR (SCC), MAKR thematic block (SCC), MATHS (FLC), and STAT thematic blocks (FLC).

4. Collaboration Requests: The DCCC reviewed the collaboration requests that are in progress. Chairs at the colleges agreed to encourage faculty to make necessary changes and move the curriculum along.

5. SOCRATES Advisory Group (SAG): The Socrates Advisory Group continues to work on important updates and fixes. Phil is currently working to change the "Classification" section of the program outline to the "Goal" section. Under Classification the developer could choose one of five options: Transfer, Apprenticeship, Career and Technical Education (CTE), Both Transfer and CTE, or Other. Under the new Goal section the developer will choose among three options: Transfer, CTE, or Local. As program outlines are opened for revision the developer will be required to update this section.

6. District Report: The DAS is waiting to see if two colleges want the DAS to engage in a discussion about GE patterns. As of the DCCC meeting date there was only one college that expressed interest. At FLC the AS voted to kick the issue to the curriculum committee. The curriculum committee then voted to move the issue back to the AS. It was noted that there are 22 community colleges in California that allow students to choose which GE pattern they will follow.

7. The next DCCC meeting: Friday, April 27, 2018 in the main conference room at the District Office

Respectfully Submitted,
Dyan Pease
DCCC Chair

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Attachment B:

Los Rios Community College District
Educational Technology Committee Report to the District Academic Senate
April 3, 2018
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Notes from the District Educational Technology Committee meeting on March 22, 2018:

Campus Updates

☐ Website update: Both ARC and FLC, along with the district, are moving forward on their website design projects. An advantage of the joint effort is the creation of a consistent experience among the campuses and the district.

☐ District-wide internet access for students: discussion of various options for a district-wide initiative to provide lo-cost options for students. The CTO will explore multiple programs including an offer from T-Mobile and the resources provided by the CCC Foundation.

OEI Course Exchange

Applications have been sent in to the OEI, however there is no word on when the results will be announced.

LMS Update

☐ The LMS statistics are holding steady with approximately 55,000 student users (duplicated), 1,750 faculty users, and 3,600 courses now active in Canvas.

☐ The Canvas shells for Summer and Fall terms will be created by April 17, at the latest.

☐ The funding for Blackboard ALLY, an online accessibility status checking tool that will be integrated into Canvas and available for use district-wide, has been approved. The coordination for scheduling training and implementation is commencing.

Office 365 Migration

DOIT has now migrated 125 accounts. They will continue to work closely with campus IT departments to complete the migration and will not impose Office 365 on anyone without consulting on timelines.

Accessibility Task Force Update

After a long discussion, the committee recommended that because the district is acquiring Blackboard Ally, the LMS accessibility status checking tool for faculty to use to assess their own classes, there is no need for a third-party audit of Canvas classes. In addition to checking course materials against Web accessibility standards, the Ally tool will provide instructions for faculty to improve their files' accessibility. The Vice Chancellor will discuss the committee's recommendation with the Accessibility Task Force Committee chair.

The final meeting of the academic year is scheduled for April 26.

Respectfully submitted,

Alice

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Alice L. Dieli
ARC Faculty Instructional Development Coordinator
DETC Co-chair