



**Los Rios Community College District
District Academic Senate
2016-2017**

DAS President Ginni May
 ARC President Gary Aguilar
 CRC President..... Julie Oliver
 FLC President Carlos López
 SCC President Troy Myers

District Office
 Main Conference Room
 Tuesday, April 18, 2017
 3:00 pm – 5:00 pm

Approved Minutes

Roster			
Ginni May	SCC	DAS President	X
Connie Zuercher	SCC	DAS Past President	
Dan Crump	ARC	DAS Secretary	X
Gary Aguilar	ARC	AS President	X
Alisa Shubb	ARC	AS Vice President	Excused
Robin Reilly	ARC	AS Secretary	X
Tony Giusti	ARC	AS Past President	Excused
Julie Oliver	CRC	AS President	X
Shannon Mills	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	AS Past President	X
Carlos Lopez	FLC	AS President	
Paula Haug	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	
Steve Cirrone	SCC	AS Vice President	X
Gayle Pitman	SCC	AS Secretary	X
Michael Lawlor	CRC	District Curriculum Coordinating Committee (DCCC)	X
Kandace Knudson	SCC	District Educational Technology Committee (DETC)	X
Judy Mays	ARC	District Matriculation & Student Success Committee (DMSSC)	X

		Los Rios Colleges Federation of Teachers (LRCFT)	
Guests:			
Theresa Cuny	DO	Human Resources Director (interim)	X

Preliminaries

1. Call to Order at 3:05pm.

- Approval of the Agenda---Discussion Item #1---Course Scheduling Software Workgroup---was removed from the agenda.
- Announcements---May 2 will be the last DAS meeting of the year. May will provide a status report of DAS accomplishments over the last two years.
May also noted ARC and CRC have been approved for the CA Guided Pathways program.
- Approval of the Minutes---approved.
- Public Comment (3 minutes per person as time permits)
- Introductions of Guests

Information Items

1. Los Rios Dinner @ Plenary Session---most attendees will be able to attend the dinner on Thursday.

Reports

1. Meeting with Chancellor/Deputy Chancellor---no meeting.

2. College Academic Senate Presidents

- CRC---campus conversation about CA Guided Pathways.
- FLC---no report
- ARC---subcommittee of Equity Committee trying to get Chancellor's Office to release LGBTQIA data
- SCC---Senate supports the West Sacramento Middle College concept and will be moving forward.

3. District Coordinating Curriculum Committee (DCCC) – Lawlor---no report.

4. District Matriculation and Student Services Committee (DMSSC) – Mays---no report.

5. District Educational Technology Committee – Knudson---no report.

6. Academic Senate for California Community Colleges (ASCCC) – May---Plenary Session later this week.

7. Los Rios Colleges Federation of Teachers (LRCFT) – Presidents/Perrone---no report.

Decision Items

1. [DAS Constitution Draft 4-4-2017](#): (2nd Reading)---deferred to May 2 to allow SCC the opportunity to review the document.

Discussion/Direction Items

1. Course Scheduling Software Workgroup revisit – T. Myers---deferred

2. Portability of Equity Representative Training and EEO (Hiring the Best) Training – R. Cox and T. Cuny

- Cuny mentioned the email trail between May and Cox and Cuny and the college Equity Officers. There is already portability of the Hiring the Best training (for all members of interview/screening committees) and there is now agreement to the portability of equity representative training, but with the encouragement that the first choice of training be at the member's home college.

- It was noted that Equity Officers need to ensure that equity reps are appropriately trained.
- In response to the questions about the need for training every two years, Cuny noted that she believes that it is in the EEO manual. She feels it is an appropriate interval for training as there are changes in EEO policies and impressions over time.

3. Class size on Course Outline of Record (COR) – A. Shubb, S. Mills, M. Lawlor, C. Lopez, K. Knudson

The workgroup has two recommendations

- 1) DAS to ask DCCC to develop a process to allow Course Outlines of Record (CORs) to include class size, if faculty wish to do so, and
- 2) LRCFT: deans must notify faculty promptly when class size is changed when no recommended class size is in place.

DAS Discussion Points:

- It might not be possible to have the same class size for a course that is taught at more than one college, as the curriculum “Rule of Five” allows for some variation in COR content. There has been some past dialog about including prerequisites as another rule.
- It was noted that some departments have been told of the need to raise class size because other colleges had a higher level. Is there the possibility of a sliding range/interval rule?
- It was noted that there is sometime the pressure to raise class size in some classes in a department in order to other classes in the department/area with lower enrollment.
- Faculty taking on too many students and impacts other sections (which impacts loads for other faculty).
- Need for conversations between faculty and deans
- It was expressed that each department should be allowed to make decisions for themselves.
- Class size for some faculty would be incredibly helpful.

Future Agenda Items

1. Faculty Diversity Internship Program (FDIP) (May 2---status report)—note to Senate Presidents---think about appointments to possibly serve on interviewing potential candidates in August)
2. Program Placement Council (PPC)---to be a Fall agenda item.
3. Professional Development---to be a Fall agenda item.
4. Mobile Device Management (May 2)
5. Process for Course Scheduling Software---Aguilar will be serving on the district committee.

Future Events

Next DAS meeting – May 2, 2017; 3:00-5:00, DO

- ASCCC 2017 Spring Plenary Session, April 20-22, San Mateo
- ASCCC 2017 CTE Leadership Institute, May 5-6, San Jose
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- [ASCCC Events](#)

Adjourned at 4:19pm.