



**Los Rios Community College District  
District Academic Senate  
2016-2017**

DAS President ..... Ginni May  
 ARC President ..... Gary Aguilar  
 CRC President ..... Julie Oliver  
 FLC President ..... Carlos López  
 SCC President ..... Troy Myers

**District Office**  
 Main Conference Room  
 Tuesday, March 7, 2017  
 3:00 pm – 5:00 pm

**Approved Minutes**

Roster			
Ginni May	SCC	DAS President	Excused
Connie Zuercher	SCC	DAS Past President	
Dan Crump	ARC	DAS Secretary	Excused
Gary Aguilar	ARC	AS President	X
Alisa Shubb	ARC	AS Vice President	Excused
Robin Reilly	ARC	AS Secretary	X
Tony Giusti	ARC	AS Past President	Excused
Julie Oliver	CRC	AS President	X
Shannon Mills	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	AS Past President	V
Carlos Lopez	FLC	AS President	X
Paula Haug	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	X
Steve Cirrone	SCC	AS Vice President	X
Gayle Pitman	SCC	AS Secretary	X
Michael Lawlor	CRC	District Curriculum Coordinating Committee (DCCC)	
Kandace Knudson	SCC	District Educational Technology Committee (DETC)	X
Judy Mays	ARC	District Matriculation & Student Success Committee (DMSSC)	X
	FLC	Los Rios Colleges Federation of Teachers (LRCFT)	
Guests:			

Preliminaries

1. Call to Order---Julie Oliver called the meeting to order at 3:06pm.
  - Approval of the Agenda---approved by consensus.
  - Announcements
  - Approval of the Minutes---approved by consensus.
  - Public Comment (3 minutes per person as time permits)
  - Introductions of Guests

## Information Items

1.

## Reports

1. Meeting with Deputy Chancellor Sue Lorimer

- Course Scheduling and student experience software purchasing
- Scheduling
  - Scheduling and get reports for better use of resources
  - Better energy consumption
  - Handout of timeline in draft (to be distributed in digital format)
- Student Experience
  - Vetted and approved by state Chancellor's office
    - Starfish
      - Cost \$26,000/year; \$40,000 supplied for first year implementation
    - Can we use a vetting process for Starfish like we did with Canvas?

ACTION—To be asked of local senates
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- Student mental health proposal
  - Group in district working to accomplish this task
    - Future plans to promote mental health in the district
    - The faculty on the group were not Senate appointed
    - The proposal will be vetted through constituency groups. If further changes are needed, there will be a group that will follow the collegial consultation and Senate involvement with appointments.
    - Desire for a document that will clarify the need for Senate appointments to committees.
    - Draft will be distributed to colleges
  - LRCCD currently does not charge a student health fee
  - This may need to be considered by the Los Rios Board of Trustees
- PPC Program Placement Council
  - Jamie Nye will be heading up
  - Ginni May, Carlos Lopez, Michael Lawlor, and Lisa Lawrenson
  - First meeting will be at the end month to clarify and start the process and be sure what we are doing is what is written
- Mid-Term Accreditation reports will be upcoming soon.
  - There is need for more faculty support for long-term faculty positions

2. College Academic Senate Presidents

- ARC---none
- FLC---none
- SCC---California Chief Justice is an SCC alum---she received Distinguished Alumni award at FACCC conference
- CRC---none

3. District Coordinating Curriculum Committee (DCCC) – Lawlor---see Attachment A
4. District Matriculation and Student Services Committee (DMSSC) – Mays---see Attachment B
5. District Educational Technology Committee – Knudson---see Attachment C
  - Turnitin versus the use of VeriCite
    - Losing our vast database of essays
      - Anticipating that Turnitin will not be generous in distributing
      - Working with district IT to see what kind of database we can obtain from D2L
      - Turnitin is not ADA accessible
      - VeriCite is ADA accessibility; \$50K cheaper, and has been vetted by the Chancellor’s office
  - Project Management survey recently distributed
6. Academic Senate for California Community Colleges – May---see Attachment D
7. Los Rios Colleges Federation of Teachers (LRCFT) – Presidents/Perrone---no report.

Decision Items

1. DAS Constitution [link to draft](#)

Discussion/Direction Items

- 1.

Future Agenda Items

1. Equity Training and EEO (Hiring the Best) Training
2. Student Mental Health Comprehensive Plan
3. Common Assessment Initiative
4. Course Scheduling Software/Student Experience Software
5. Program Placement Council (PPC)
6. Faculty Diversity Internship Program (FDIP)

Future Events

**Next DAS meeting – March 21, 2017; 3:00-5:00, DO**

- ASCCC Instructional Design and Innovation, March 17-18, San Jose
- ASCCC Area A Meeting, March 24, Modesto Junior College
- ASCCC 2017 Spring Plenary Session, April 20-22, San Mateo
- ASCCC 2017 CTE Leadership Institute, May 5-6, San Jose
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- [ASCCC Events](#)

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ATTACHMENT A:

DCCC Report to the District Academic Senate, March 7, 2017

1. Curriculum: All curriculum from the February 24, 2017 DCCC meeting was approved. New items and deletions will be included on the March Board of Trustees agenda.

2. Competency Committees:

Writing: The Writing Competency Committee recommended to deny competency for RTVF 368 (CRC) and ARTH 301 (SCC).

Due to voting irregularities, DCCC requested that the Writing Competency Committee revote and re-submit the results before we officially consider their recommendation. Also, we recommended that the Writing Competency Committee develop a scoresheet aligned to their rubric, as Reading and Math Competency Committees have.

3. Thematic Block Requests: The following new thematic blocks were approved: DCDT 170-179 (ARC)

4. SOCRATES Advisory Group (SAG): Phil Smith is finalizing a fix to the “leapfrogging” issue involving competing new-to-district and new-to-college courses. The out-of-class study hours for variable unit courses will soon be fixed. Ken Sorensen from District IT is developing a tool to compare different versions of programs side-by-side. He is becoming very familiar with SOCRATES in case Phil is no longer available.

5. Fitness Families: It has been noted that several FITNS and PACT courses are not yet in families. DCCC and local Curriculum Chairs will work with the PE/Kinesiology departments on this.

6. Auto Prerequisite Checker and ENGLT courses – As the auto-prereq checker includes literature courses, an MOU is in progress to temporarily normalize ENGLT requisites across the District.

7. Requisite Alignment – DCCC is having a continuing discussion regarding the pros and cons of different prerequisites for the same course throughout the district.

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ATTACHMENT B:

District Matriculation & Student Success Committee  
Report to District Academic Senate, March 7, 2017

1. Email message to students regarding Incomplete grades – DMSSC members appreciate the written feedback provided to the Committee through the Academic Senates. Responses to the questions raised will be forwarded to the Senate presidents by the DMSSC Chair
2. Probation & Dismissal Practices – review of current practices – Colleges are mostly in alignment with district regulations regarding probation and dismissal practices. Two areas identified as not in alignment were placing holds on students who are Probation 2 and allowing students to petition to be readmitted up to the start of the semester rather than enforcing the requirement of petitioning 10 days in advance. DMSSC will continue discussion of this topic by examining the district regulations for probation and dismissed students.
3. Lack of student access to eServices between 11:30pm and 7:00am – As a result of the discussion of this topic, District IT conducted a one week pilot of opening the system at 5:00a.m. the week of February 13th. As of February 21st the system is now open to students starting at 5:00am. It was noted that the purpose of the down time is to do different runs on the system. It was also noted that this additional time may not meet the needs of all students, however, the increased hours of operation are still an improvement.

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ATTACHMENT C:

For the District Academic Senate Meeting March 7, 2017

Report from Kandace Knudson, Co-Chair, District Ed Tech Committee  
Feb. 24, 2017 meeting

#### Canvas rollout

DO is working with Instructure to fine-tune our relationship with them so that they improve the service they deliver to DO, faculty, and students. The latter have offered very positive reviews of Instructure service. Currently, after-hours electronic submissions are routed back to our DO folks, who don't have a lot of time to answer those requests (calling is better after hours in other words).

Our current contract with Instructure for 24/7 support ends June 30, 2017. Andrew Brooks (interim IT production unit supervisor) is looking into options to extend all or part of those services.

#### IT plan update

Board approved the plan Feb 8th. Some items are already being done. College presidents and VPs are most interested in scheduling software and student lifecycle software. There will be 2 groups formed: one at DO. The other—formed from campuses personnel—will review purpose, goals, value, outcomes for choosing and implementing a new system. Each campus has \$200k to select and purchase software. Funding to maintain software is yet undetermined.

#### External Learning Tools Change: VeriCite vs Turnitin.com

Here is a demonstration of features of both VeriCite and Turnitin

<https://www.youtube.com/watch?v=-eU9fxE7Lx8&feature=youtu.be>

Turnitin.com, it was revealed, is not an accessible product and therefore does not meet federal laws to which we must adhere. VeriCite, which is accessible, has been vetted by the OEI and is very comparable to Turnitin. It is ~\$50,000 less expensive than Turnitin. For these reasons, the LMS coordinators recommend a switch to VeriCite as soon as or before the contract expires, 6/30/17 (in the middle of the summer session). A switch to VeriCite—in order to provide complete service to summer courses—should therefore take place shortly before the beginning of the summer semester. The Ed Tech committee consensus is that VeriCite replace Turnitin. Brooks is researching methods of 'seeding' VeriCite with essays for the plagiarism database.

#### Innovate Conference

Innovate/Canvas tech conference is tentatively set up for one day early in August Flex week. It will be a one-day collaborative with OEI, open to attendance from staff or faculty from all campuses and DO. Sue is exploring the idea of having the DO help fund it.

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#### ATTACHMENT D:

#### ASCCC Report, March 7, 2017

1. Academic Senate Foundation for California Community Colleges needs donations for their annual Spring Fling Fundraiser. The fundraiser is taking place at the Spring Plenary Session on April 21, 2017 at the San Mateo Marriott. This year we are having a tiered raffle. The following items are great for the raffle: artwork such as paintings, sculpture, jewelry, drawings, ceramics; books, wines, beers and spirits; tickets to professional sporting events; tickets to performances such as theatre, symphony, comedy club, ballet; stays at vacation homes, resorts, condos, hotels; items to contribute to a gift basket such as soaps, candles, cosmetics, toys, games, cooking items; jewelry; new electronic devices; and more...

Spring Plenary website with Spring Fling information

To donate items, contact Ginni May.

#### 2. AB 1985 Overview – Advanced Placement Credit for General Education

On September 23, Governor Brown signed AB 1985 Advanced Placement Credit into law. Beginning January 1, 2017, the office of the Chancellor of the California Community Colleges in collaboration with the ASCCC is required to begin development of, and require each community college district to begin adoption and implementation of, a uniform policy to award a student who passes a College Board Advanced Placement (AP) examination course credit

for certain requirements in a course with subject matter similar to that of the AP examination. Each community college is required to post the most recent AP credit policy on its Internet Web site.

The California Community Colleges Chancellor's Office (CCCCO) and the Academic Senate for California Community Colleges (ASCCC) came up with policy language for the California Community Colleges to carry out the intent and requirements of the legislation. Currently, the policy draft is under review by several groups before dissemination to the colleges.

Legislation language listed below.

### 3. Academic Senate of California State University Task Force Report

Resolution 15.01, Fall 2016 (see below) was passed by the ASCCC body at the Fall 2016 Plenary Session. It called for local academic senates and curriculum committees to disseminate the resolution asking for the them to respond as they deemed appropriate. Furthermore, it called for the ASCCC to consult with local senates, discipline faculty, and other appropriate constituencies to determine an appropriate response to the Academic Senate of California State University Quantitative Reasoning Task Force Report and bring that response back to the Spring 2017 Plenary Session.

The survey was sent to the field on February 21 for response by February 24. This was a very short turnaround time, but it looks like there will be enough response for ASCCC to draft a response to the ASCSU.

### 4. ACCJC Update

ASCCC President (Julie Bruno) and ASCCC Vice-President (John Stankas) the National Advisory Committee on Institutional Quality and Integrity (NACIQI) meeting on February 22-23 to testify on behalf of the ASCCC. In particular, they addressed the following:

- Bylaw change to allow two current ACCJC Commissioners that are serving in their faculty seats even though they are now administrators. This will now be the practice for all faculty seats.
- ACCJC requirements for a higher standard for community colleges that offer a baccalaureate degree than the standard for four-year colleges by the Accrediting Commission for Senior Colleges and Universities

In addition there was testimony from other groups. Following the meeting, NACIQI, supported by the US Department of Education, recommended renewal of ACCJC's recognition as an accrediting body for 18 months, the remainder of the 5-year cycle. It also recommended lifting the limitation of ACCJC accrediting baccalaureate degree programs.

On another note, if you are interested in serving on an ACCJC Visiting Team for another college's External Evaluation, click here <http://www.accjc.org/other-resources/becoming-a-visiting-team-evaluator>. This is a great way to learn about accreditation, and get faculty involved.

The ASCCC hosted their annual Accreditation Institute February 17-18 in Napa. SCC and Los Rios had representation and presenters. To see the presentation materials and program click here <http://asccc.org/events/2017-02-17-160000-2017-02-19-000000/2017-accreditation-institute>. Each of the 2014 Standards were discussed in addition to learning about to serve on a visiting team, and what is really required for SLO Data disaggregation, and many more interesting topics.

### 5. Posting of Equivalency Processes on Website

Resolution 17.01, Fall 2016 (see below) recommends that colleges post their equivalency processes on their website.

Reference

AB 1985

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares all of the following:

(a) It is the intent of the Legislature to establish a uniform Advanced Placement (AP) credit policy for general education within the California Community Colleges. It is the intent of the Legislature that the Chancellor of the California Community Colleges, in collaboration with the Academic Senate for the California Community Colleges, consider, when adopting the uniform policy, granting course credit to a pupil who passes an Advanced Placement examination with a minimum score of three.

(b) Studies consistently find that pupils who earn AP exam scores of three and higher are likely to demonstrate multiple measures of college success.

(c) The lack of a uniform AP credit policy often serves as an academic and financial barrier for students enrolling in California Community Colleges and is a transfer obstacle for many pupils.

SEC. 2. Article 9 (commencing with Section 79500) is added to Chapter 9 of Part 48 of Division 7 of Title 3 of the Education Code, to read:

Article 9. Advanced Placement Credit

79500. (a) The office of the Chancellor of the California Community Colleges shall, in collaboration with the Academic Senate for California Community Colleges, do both of the following:

(1) Commencing January 1, 2017, begin development of, and each community college district subsequently shall begin adoption and implementation of, a uniform policy to award a pupil who passes an Advanced Placement examination course credit for California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, or local community college general education requirements, as appropriate for the pupil's needs, in a course with subject matter similar to that of the Advanced Placement examination.

(2) Periodically review and adjust the policy adopted pursuant to subdivision (a) to align it with policies of other public postsecondary educational institutions.

(b) If the policy to be adopted pursuant to subdivision (a) is not implemented for the entering class in the fall 2017 academic term, the California Community Colleges shall adopt and implement, commencing with the 2017–18 academic year, the Advanced Placement policy adopted by the California State University.

(c) Each community college campus shall post on its Internet Web site the most recent policy adopted pursuant to this section.

Resolution 15.01

Fall 2016

California State University Quantitative Reasoning Task Force Report

Whereas, The Academic Senate of the California State University appointed a Quantitative Reasoning Task Force with broad representation from the California State University, the Academic Senate for California Community Colleges (ASCCC), the California Acceleration Project (CAP), and the University of California Office of the President to address fundamental questions regarding the prerequisite content of the California State University General Education B4 (CSU GE B4) and potential pre-requisite or co-requisite content for quantitative reasoning and mathematical competency (CSU GE B4);

Whereas, The Academic Senate of California State University Quantitative Reasoning Task Force convened in February 2016 and finalized their report in August 2016;

Whereas, The Academic Senate of California State University Quantitative Reasoning Task Force Report contains four recommendations regarding student proficiency in quantitative reasoning; and

Whereas, ASCCC has provided numerous breakout presentations and a Rostrum article to inform the body of the ASCCC about current issues surrounding quantitative reasoning requirements in California;

Resolved, That the Academic Senate for California Community Colleges urge local academic senates and curriculum committees to disseminate the Academic Senate of California State University Quantitative Reasoning Task Force Report and to respond in ways they deem appropriate; and

Resolved, That the Academic Senate for California Community Colleges consult with local senates, discipline faculty, and other appropriate constituencies to determine an appropriate response to the Academic Senate of California State University Quantitative Reasoning Task Force Report and bring that response back to the Spring 2017 Plenary Session.

Resolution 17.01

Fall 2016

Posting of Local Equivalency Processes on Website

Whereas, Reviewing local equivalency processes from other districts can be helpful to local senates when they are undergoing review and revision of their own local equivalency processes;

Whereas, Local senates across the state have adopted a wide range of differing procedures for establishing equivalency, and having access to these procedures would help colleges establishing procedures of their own to compare effective practices; and

Whereas, Applicants for faculty positions who also need to apply for equivalency may face unfair barriers to being considered for such positions when equivalency processes and applications are not easily accessible;

Resolved, That the Academic Senate for California Community Colleges recommend to local senates that local faculty equivalency processes and applications be posted on college and district websites in ways that are easily and publicly accessible to all interested parties.