



**Los Rios Community College District
District Academic Senate
2016-2017**

DAS President Ginni May
 ARC President Gary Aguilar
 CRC President Julie Oliver
 FLC President Carlos López
 SCC President..... Troy Myers

District Office
 Main Conference Room
 Tuesday, February 21, 2017
 3:00 pm – 5:00 pm

Approved Minutes

| Roster | | | |
|---------------------|-----|--|---|
| Ginni May | SCC | DAS President | X |
| Connie Zuercher | SCC | DAS Past President | |
| Dan Crump | ARC | DAS Secretary | X |
| Gary Aguilar | ARC | AS President | X |
| Alisa Shubb | ARC | AS Vice President | X |
| Robin Reilly | ARC | AS Secretary | X |
| Tony Giusti | ARC | AS Past President | X |
| Julie Oliver | CRC | AS President | |
| Shannon Mills | CRC | AS Vice President | X |
| Scott Crosier | CRC | AS Secretary | X |
| Georgine Hodgkinson | CRC | AS Past President | |
| Carlos Lopez | FLC | AS President | X |
| Paula Haug | FLC | AS Vice President | X |
| Francis Fletcher | FLC | AS Secretary | X |
| Troy Myers | SCC | AS President | |
| Steve Cirrone | SCC | AS Vice President | X |
| Gayle Pitman | SCC | AS Secretary | X |
| Michael Lawlor | CRC | District Curriculum Coordinating Committee (DCCC) | X |
| Kandace Knudson | SCC | District Educational Technology Committee (DETC) | X |
| Judy Mays | ARC | District Matriculation & Student Success Committee (DMSSC) | X |
| | FLC | Los Rios Colleges Federation of Teachers (LRCFT) | |
| Guests: | | | |
| | | | |

Preliminaries:

1. Call to Order—at 3:09pm

- Reminder of meeting structure.
- Approval of the Agenda---approved.
- Announcements---May will not be able to attend the March 7 DAS meeting as she will be on an accreditation visit to Compton College. Julie Oliver has agreed to preside over the DAS meeting. May also noted that the next two Chancellor Cabinets have been cancelled.
- Approval of the February 7th Minutes---approved.

- Public Comment (3 minutes per person as time permits)---Giusti reminded us that DAS members can make public comments.
- Introductions of Guests

Information Items: none

Reports:

1. Meeting with Chancellor King

Much of the discussion was in regards to results from the visits of the Partnership Resource Teams (PRTs) of the systems' Institutional Effectiveness Partnership Initiative (IEPI) to the four colleges and District Office. King noted that the District will be leveraging the IEPI funds received for scheduling software and student experience lifecycle software. He also noted that software programs are still being considered---nothing moving forward at this time. His goal is May 31st. He will be sending out guidelines very soon. May is expecting a call for faculty members on the committee within the next week or so. There will be lead faculty at the college and district levels.

Questions/Comments at DAS:

- This seems to be the first time that there has been mention of student experience software (might be coming from other funds besides IEPI).
- In the last meeting with Deputy Chancellor Lorimer, it was noted that it appears that it would be better planning to coordinate the two software programs. And apparently, there are programs that can do both.
- According to King, there are no vendors currently identified.
- It was noted that several of the colleges are having software demonstrations.

Action:

May to contact King about guidelines for consideration of software programs.

May to contact King re: call for faculty members to be appointed to committees.

2. College Senate Presidents

ARC---Kate Williamson recommended to serve on DETC as the second at-large member for ARC,

CRC---Elections for senate officers; will hold special session tomorrow to discuss CA Guided Pathways..

FLC---Elections for senate officers; also approved the IEPI request.

SCC---Elections for senate officers; visited the Middle College High School on the San Joaquin Delta College (Stockton) campus.

Action:

May to appoint Williamson to DETC.

3. District Coordinating Curriculum Committee (DCCC) – Lawlor

No report.

4. District Matriculation and Student Services Committee (DMSSC) – Mays

No report.

5. District Educational Technology Committee – Knudson

There will be a demonstration of the Vericite plagiarism software at the DETC meeting on Thursday.

6. Academic Senate for California Community Colleges – May

May reminded senate presidents about completing a survey from the ASCCC to help inform the conversation about the CSU Quantitative Reasoning Task Force.

She also requested of DAS members to ask college senate members for raffle items for the “Spring Fling” (ASCCC Foundation event) at the ASCCC Spring Session.

Action:

May will ask King and the four college presidents about covering the cost of a table at the Spring Fling.

7. Los Rios Colleges Federation of Teachers (LRCFT) – Presidents/Perrone

No report.

Decision Items:

Discussion/Direction Items:

1. Align Capital Region (ACR) – comments/impressions

DAS discussed the level of faculty involvement. At what level will it be---steering committee, coordination, planning, or implementation? It was noted that, at the Promise Summit, Brian Bedford, ACR President and CEO, stated that they definitely wanted faculty involvement. Bedford noted that the current structure is an “operating system” and they are still working on the groundwork. It might be difficult to have a CCC faculty member on the steering committee as that might also necessitate inclusion from the CSU and K-12 partners also.

Action:

May to talk with King about the role of faculty involvement. At what level?

May to emphasize to King the need for timely reporting to DAS about the activities of the ACR, and definitely in 10+1 (academic and professional) matters.

2. Class Size/Max on Course Outlines of Record (CORs) – DAS to explore?

SCC (Cirrone)---voted to go forward with exploration

CRC (Lawlor)---yes, worthwhile to explore.

ARC---on agenda for Thursday

FLC---curriculum committee---there is not a compelling need for class size/max.

Next Step---work group to come up with what they will be exploring to discuss process.

The work group will have one member from each college (ARC---Shubb as lead, CRC---Mills, FLC---Lopez, SCC---Knudson), plus Lawlor to represent DCCC.

The group was directed to first meet first to come up with a charge/intent for the group. It was suggested that the group meet in time so that they could also have a discussion with DCCC at their March 24th meeting (this would allow for report-back to DAS at two meetings prior to the DCCC meeting). Other suggestions included looking at ASCCC papers on the topic, union implications, and the history why it hasn't been at LRCCD until this time.

3. DAS Constitution

Future Agenda Items:

1. Equity Training for reps and Hiring the Best for all interview committee members
2. Student Mental Health Comprehensive Plan
3. Common Assessment Initiative
4. Course Scheduling Software/Student Experience Software
5. Program Placement Council (PPC)
6. Faculty Diversity Internship Program (FDIP)
7. Basic Skills Partnership Program/CSU Math Alignment

Future Events:

- **Next DAS meeting – March 7, 2017; 3:00-5:00, DO**
- ASCCC Instructional Design and Innovation, March 17-18, San Jose
- ASCCC Area A Meeting, March 24, Modesto Junior College
- ASCCC 2017 Spring Plenary Session, April 20-22, San Mateo
- ASCCC 2017 CTE Leadership Institute, May 5-6, San Jose
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- [ASCCC Events](#)