



**Los Rios Community College District  
District Academic Senate  
2016-2017**

DAS President ..... Ginni May  
 ARC President ..... Gary Aguilar  
 CRC President ..... Julie Oliver  
 FLC President ..... Carlos López  
 SCC President..... Troy Myers

**District Office**  
 Main Conference Room  
 Tuesday, November 1, 2016  
 3:00 pm – 5:00 pm

Roster			
DISTRICT ACADEMIC SENATE			
Ginni May	SCC	DAS President	Excused
Connie Zuercher	SCC	DAS Past President	
Dan Crump	ARC	DAS Secretary	X
Gary Aguilar	ARC	AS President	X
Alisa Shubb	ARC	AS Vice President	X
Robin Reilly	ARC	AS Secretary	X
Tony Giusti	ARC	AS Past President	X
Julie Oliver	CRC	AS President	
Greg Beyrer	CRC	AS Vice President	
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	AS Past President	
Carlos Lopez	FLC	AS President	X
Paula Haug	FLC	AS Vice President	
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	X
Steve Cirrone	SCC	AS Vice President	
Gayle Pitman	SCC	AS Secretary	X
Michael Lawlor	CRC	District Curriculum Coordinating Committee (DCCC)	X
Kandace Knudson	CRC	District Educational Technology Committee (DETC)	X
Judy Mays	ARC	District Matriculation & Student Success Committee (DMSSC)	X
KC Boylan	FLC	Los Rios Colleges Federation of Teachers (LRCFT)	
Guests:			
Dennis Holden	ARC	Philosophy Faculty Member/Chair, Socrates Advisory Committee (SAG)	X

**Preliminaries**

1. Call to Order at 3:08pm by Lopez.
  - Approval of the Agenda---add an Information Item---Academic Calendar. Removed Dual Enrollment from Decision Items.
  - Announcements---none
  - Approval of the October 18<sup>th</sup> Minutes---deferred
  - Public Comment (3 minutes per person as time permits)---none

- Introductions of Guests---Dennis Holden, chair of Socrates Advisory Group (SAG)

## Information Items

### 1. Los Rios Dinner at Fall Plenary – Thursday night

LRCFT will contribute \$500 to pay toward the cost of the dinner. May and Lopez will coordinate reservations.

### 2. Technology Accessibility Task Force

Task force has been formed, chaired by JP Sherry, LRCCD General Counsel. May is working on faculty appointments to the Task Force, which will include several DE and DSPS Coordinators and a representative from DAS.

### 3. Academic Calendar

Lopez reported that the Academic Calendar Committee met yesterday, discussed two possibilities and come up with one recommendation for the 2018-19, with Fall Semester ending on December 20.

Lopez asked senate presidents for feedback from colleagues. He noted that there was a brief discussion about Monday/Wednesday classes being affected by required number of hours because of Monday holidays. Aguilar noted that ARC is looking at a block schedule.

<b>Action:</b>
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Lopez to distribute draft Academic Calendar to senate presidents to get feedback from local senates.
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## Reports

### 1. Meeting with Vice Chancellor Lorimer

Transition from D2L to Canvas: There is the desire to create a template for new users. LMS Coordinators decided last Thursday that the templates (one for each college) needed to be loaded into Canvas and then the instructors and courses will be added. When that is concluded, then instructors will be able to work on their courses. Negotiations regarding compensation are still in progress with LRCFT.

District Technology Plan: issues include who is leading different ideas, funding sources, role of district, reflecting from district and college strategic plans and CampusWorks. Lorimer will be getting information from different workgroups by November 7 and it will then be sent out for feedback. It was noted that the Technology Prioritization process will also be reviewed.

Program Placement Council (PPC) and Approval---Associate Vice Chancellor Nye was included in this conversation--during the recession, the list was kept up, but not used. PPC is now meeting more regularly and Nye wants to know about the involvement/role of the academic senates. PPC deals mostly with CTE programs---colleges present a proposal for a program---have three years, and can renew for another three years. SCC---concern that senate did not know of some new programs that have been proposed. Lawlor noted that PPC information is usually shared with DCCC and local college curriculum chairs. He noted that it might need to be a more direct notification to the senates. Lopez will share Operation Guidelines of the PPC Process.

Common Assessment Initiative (CAI): The Los Rios CAI group met via CCC Confer and discussed assessment implementation. . When report of this meeting was shared at DAS, Giusti asked why “Process for long-term decisions for multiple measures” was on the Los Rios CAI Group agenda as that group is not a decision-making body. The response from Nye was that there is a concern from math. Giusti noted that such concerns had not come to DAS for a discussion. It was noted that Nye stated that the summer multiple measure agreements were “informal” and there were questions about that statement as there were properly-appointed (i.e. DAS) representative to these groups during the summer. Nothing has shown up on the DAS agenda in regards to the need for changes. Aguilar noted that Nye said that there are continuing conversations (specifically in math) that were indeed agreed upon to take place during the academic year. Nye stated that the real mission of this group is the short-term implementation of the short-term assessment tools. The next meeting is on November 14, with many “to-do” things at the local level.

Dual Enrollment: working on a district regulation that will be separate from the current regulation for Advanced Education. It is not yet ready, but will be presented at DAS. Discussion at the last meeting of the workgroup included discussions on GPA, units and age. It was noted that the purpose of AB 288 is to reach students who are not currently seen as college-bound and the interest is in having the least amount of barriers to participation.

Hiring of New Full-Time Faculty: The VPIs will be meeting with Lorimer on December 1 to discuss distribution of the anticipated 40 positions that are available due to retirements. It was noted that there is no guarantee that positions will go back to the college of retirement.

## 2. College Academic Senate Presidents---

ARC---the concern was noted that adjunct faculty lose e-mail and access to D2L with a lapse of service (of even one semester). This makes it very difficult for students to contacts faculty members and also faculty are unable to work on their D2L course sites. It was noted that there is a “non-employee access account process,” but it was felt that this process is not efficient or effective for the number of faculty involved.

ARC Senate is requesting that district email and D2L privileges be extended for 18 months.

Other colleges expressed interest in this concern and it was felt that this might possibly be a Senate-Union Joint Issues Committee (SUJIC) topic.

Action:

May is directed to contact LRCFT about the possibility that this might be a SUJIC item.

SCC---there are five finalists for president, and they are currently screening VPI candidates.

## 3. District Curriculum Coordinating Committee-DCCC (Lawlor)---see Attachment A.

## 4. District Matriculation & Student Success Committee-DMSSC (Mays)

Mays noted that the representation of matriculation coordinators on the committee, in addition to the name change of the committee, was included in the previous recommendations from DMSSC.

She also noted the concern that assessment offices had not been contacted for meeting of the District Reading Competency Committee to discuss assessment tools. There is a deadline of November 30 for a decision; Lopez noted that the meeting is set for November 18.

Action:

Lopez will contact \_\_\_\_\_

5. District Education Technology Committee-DETC (Knudson)—see Attachment B.
6. Academic Senate for California Community Colleges-ASCCC (May)---none.
7. Los Rios College Federation of Teachers-LRCFT (Boylan)---none.

**Decision Items---none.**

**Discussion/Direction Items**

1. ASCCC Resolutions---will be voted on by the ASCCC Session delegates on Saturday, November 5.
2. Future of Socrates---It was noted that adequate documentation for Socrates operations has been created for District IT. There is a need to develop a sustainability/succession plan for the successful continuation of Socrates.
3. Dual Enrollment Recommendation from work group (1<sup>st</sup> Reading)

**Future Agenda Items**

1. LRCCD Technology Plan Steering Committee (11-15-16)
2. Guided Pathways---informational (11-15-16)

**Future Events**

**Next DAS meeting – November 15, 3:00-5:00, DO**

- ASCCC 2016 Fall Plenary Session, November 3-5, The Westin South Coast Plaza
- LRCCD Board of Trustees Meeting, November 9, DO
- LRCCD Board of Trustees Meeting, December 14, DO
- ASCCC Area A Meeting, March 24, Modesto Junior College
- ASCCC 2017 Spring Plenary Session, April 20-22, San Mateo
- ASCCC 2017 CTE Leadership Institute, May 5-6, San Jose
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- [ASCCC Events](#)

**Adjourned: 4:24pm**

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Attachment A:

**DCCC Report to the District Academic Senate**

1. **Curriculum:** All curriculum from the October 28, 2016 DCCC meeting was approved. New items and deletions will be included on the November Board agenda.

2. **Reading Competency Committee:** At the response of DMSS, the Reading Competency Skills Committee has been convened to discuss post-Compass plans.

3. **Thematic Block Requests:** The following new thematic blocks were approved:

- LTAT 1000 (FLC)
- ELTRN 110 (ARC)
- PSTC 1300 and 1400 (ARC)
- DCDT 200 (ARC)

4. **SOCRATES Advisory Group (SAG):**

- DCCC recommends a text-box be included under “Faculty Discipline” for the INDIS designator only, and that the prompt include ASCCC language regarding minimum qualifications for Interdisciplinary Studies.
- DCCC agrees that plans for SOCRATES development leadership (post-P. Smith) be discussed.

5. **Curriculum Streamlining:** Several DCCC members attended a “Streamlining Curriculum” meeting in Chico on October 20-21. The committee agreed to not make any large-scale changes to the curriculum approval process, but that colleges should consider using consent agendas, suspending rules, and bypassing tech review more often when appropriate.

6. **CSERV Courses:** DCCC requests that DAS revisit the status of new Community Services courses in the near future and provide guidance

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Attachment B:

Report from district Ed Tech meeting 10/27/16

K. Knudson

Campuses are busy preparing for the Canvas transition.

LMS coordinators are working with District IT to install customized campus-based templates into the new Canvas instance. This is an unexpected addition to the DOIT team duties, so it will likely delay the roll out of Canvas by a few days.

Pending UPDATE ON MONDAY’S ‘go-date’ of the Canvas roll out. At the moment it's not functioning, likely due to incorporation of the campus templates. I will provide a more timely update at the meeting.

Sue is in the process of providing to JP Sherry the OEI external learning tools vetting process for systemwide tools such as Proctor, Cranium Cafe, and Vericite so that we can incorporate those without additional vetting.

District Technology Plan is in process of being drafted. Various folks on the steering committee are responsible for individual sections, and initial drafts are due to Sue 11/7.

The group talked about the need for mobile device management policies at the campus and district level, listing several reasons why such a discussion needs to happen. Currently, there is a lack of consistency between campuses regarding support and provision of student, faculty, and district devices. Shifts are happening in the way we use and depend on and access technology, and our campus practices and policies have not yet caught up to address these changes. For instance, what kinds of support should we provide for students and faculty who bring their own devices? To what extent should we provide broadband access or technology for students?

Tim Hixon at CRC brought notes from the CRC Distance Ed IT committee initial discussion of a plan for mobile device management. Ed Tech committee members were asked to find out what their campus needs are re: mobile device management, and the discussion will be continued in the January Ed Tech meeting.

We also discussed BHAGs and how we all need to work on big hairy audacious Ed-Tech-related goals. We will devote time at every meeting to report out on or discuss big ideas—the direction that ed tech in higher ed is moving in general. Our first effort in this will be at our next meeting when Jason Gregg reports about the Educause conference he recently attended.