



**Los Rios Community College District
District Academic Senate
2016-2017**

DAS President Ginni May
 ARC President Gary Aguilar
 CRC President Julie Oliver
 FLC President Carlos Lopez
 SCC President Troy Myers

District Office
 Main Conference Room
 Tuesday, October 4, 2016
 3:00 pm – 5:00 pm

Roster			
DISTRICT ACADEMIC SENATE			
Date:			Present
Ginni May		DAS President	X
Connie Zuercher	SCC	DAS Past President	
Dan Crump	ARC	DAS Secretary	X
Gary Aguilar	ARC	AS President	X
Alisa Shubb	ARC	AS Vice President	X
Robin Reilly	ARC	AS Secretary	X
Tony Giusti	ARC	AS Past President	X
Julie Oliver	CRC	AS President	X
Greg Beyrer	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	Past-President	X
Carlos Lopez	FLC	AS President	X
Paula Haug	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	X
Steve Cirrone	SCC	AS Vice President	X

Gayle Pitman	SCC	AS Secretary	X
Michael Lawlor	CRC	District Curriculum Coordinating Committee (DCCC)	X
Kandace Knudson	SCC	District Educational Technology Committee (DETC)	X
Judy Mays	ARC	District Matriculation & Student Success Committee (DM&SSC)	X
KC Boylan	FLC	Los Rios College Federation of Teachers (LRCFT)	X
Guests:			

Preliminaries (~10 min)

1. Call to Order at 3:03pm
 - Approval of the Agenda---addition of CAI and MMAP as Information Item #4
 - Announcements---none.
 - Approval of the September 20th Minutes---approved.
 - Public Comment (3 minutes per person as time permits)---none.
 - Introductions of Guests---none.

Information Items (~10 min)

1. Fall Plenary November 3-5, Westin South Coast Plaza
All colleges are sending attendees.

2. Additional faculty workload to switch from D2L to Canvas (KC Boylan)

Boylan reported that there is ongoing communication with Labor-Management Steering Committee (Cox, Matista, Lorimer, Boylan, Murakami, Perrone). She stated that “faculty need to be compensated for their work” and the need for concrete conversation on the amounts of compensation. She also noted that she has presented a draft of possible compensation levels for faculty.

It was noted that the understanding of the LMS workgroup was that there was an acknowledgement that there should be some compensation.

May stated that DAS had approved the recommendation for Canvas with the understanding that there was agreement that there would be compensation for faculty in the transition from D2L to Canvas. She noted that there are concerns from faculty who are currently working on the conversion (from D2L to Canvas and that they won’t be compensated as there is no agreement on compensation. May also noted that she has a copy of the Sierra College plan for compensation of transition.

Action: May to share Sierra proposal with Boylan and all of DAS.
Action: College senate presidents to give feedback on proposed LRCFT compensation plan by Monday, 12 noon, October 10.

3. LRCFT/LRCCD Negotiations – items from colleges?

Boylan requested that any issues that are 10+1 (i.e. Academic Senate purview) be brought back to the next DAS meeting. She also noted that she sent an update of LRCFT negotiations to the senate presidents on September 30.

Action:

College senate presidents to bring concerns to next DAS meeting.

4. Common Assessment Initiative (CAI) and Multiple Measures Assessment Project (MMAAP)

May reported that an email has been sent from CAI leadership at the state Chancellor's Office that CAI will be delayed.

This especially affects LRCCD as the Compass assessment test used by the colleges is no longer supported by its vendor, ACT. Accuplacer or CTEP will be used in the meantime as a stop gap until the CCCAssess (the statewide product) is available.

Reports
(~10 min)

1. Meeting with Chancellor King

May reported that there was discussion about grants from the College Futures Foundation---mini-grants to see if we want to assess ourselves to see if we are in position to apply for Innovation grant. The presidents also discussed the California Guided Pathways Program, based on a project of the American Association of Community Colleges (AACCC)---there are currently three California community colleges Mt San Antonio, Irvine Valley and Bakersfield---with possible funding to bring in 10 more colleges. There will be an IEPI (Institutional Effectiveness Partnership Initiative) Pathways Summit on December 7 and 8 in Sacramento. May noted that we need to have faculty in attendance. King noted that he wants this to be "faculty-centered and -driven."

2. DCCC (Lawlor)---see Appendix A

3. DM&SSC (Mays)

The committee is taking a look at academic probation/dismissal and compiling practices from each of the colleges with a look at possible alignment across the district. There is also a concern about number of students getting Incompletes. It was also noted that there are some matriculation-specific issues in the dual enrollment process that need input from DM&SSC.

4. DETC (Knudson)---see Appendix B

Beyrer, also a member of DETC, asked how the district plans to support individual faculty who want to try out latest tools and not be held by "the process."

5. ASCCC (May)---no report

6. LRCFT (Presidents/Perrone)---no report.

Decision Items
(~45 min)

1. R-3412 (name change for District Matriculation Committee)

It was noted that the committee charge and composition were revisited by the committee last year. May noted that she found a report from Kathy Degn (prior chair of DM&SSC) that indicated the committee was looking at this in May 2016. Mays will contact Degn to get a copy of the report with highlighted changes.

It was also noted that a name change---to District Matriculation & Student Success Committee---had been approved and General Counsel JP Sherry is working on that.

Action:

May to bring back committee report back to DAS for approval.

Discussion/Direction Items
(~45 min)

1. Assigning courses to disciplines (Lopez/Lawlor)

Lopez reported that this is being discussed at DCCC

2. Resolutions from/for ASCCC

3. Constitution Review/Possible Bylaws creation – form committee

Lopez has created a Google folder containing DAS constitution and all four college constitutions.

Action:

All DAS members read constitutions/bylaws and make comments.

4. Faculty representation on committees

Concern was raised that faculty are not showing up for District committees.

The need was expressed to look at committee the minutes to see who has been in attendance and also to clarify the reporting process and structure. It was noted that it is the responsibility of committee chairs to notify DAS president of concerns about issues such as member attendance.

Action:

May will talk with Deputy Chancellor Lorimer and also request copies of the minutes of district committees.

5. IEPI PRT (Partnership Resource Teams) and Leadership Development

It was report that the district and all four colleges have applied for grants.

Future Agenda Items

1. LRCCD Technology Plan Steering Committee (10-18-2016)

Future Events

Next DAS meeting – October 18, 3:00-5:00, DO

- ASCCC Area A Meeting, October 14, Folsom Lake College
- LRCCD Board of Trustees Meeting, October 19, DO
- ASCCC 2016 Fall Plenary Session, November 3-5, The Westin South Coast Plaza
- LRCCD Board of Trustees Meeting, November 9, DO
- LRCCD Board of Trustees Meeting, December 14, DO
- ASCCC Area A Meeting, March 24,
- ASCCC 2017 Spring Plenary Session, April 20-22,
- ASCCC 2017 CTE Leadership Institute, May 5-6, San Jose
- ASCCC Faculty Leadership Institute, June 15-17, Sacramento
- ASCCC Curriculum Institute, July 12-15, Riverside
- [ASCCC Events](#)

Adjourned at 5:01pm

Appendix A:

DCCC Report to the District Academic Senate

1. Curriculum: All curriculum from the September 23, 2016 DCCC meeting was approved. New items and deletions will be included on the October Board agenda.
2. Repetition of Work Experience: Work Experience coordinators across the district had a discussion and decided that a change to the current Board regulations was not necessary.
3. Competency Committees: Faculty have been appointed to chair the Competency Committees for 2016-18 as follows. They are in the process of forming committees.
 - Math Competency Chair: Jean Vrechek (F) Joseph Steever (Sp) (SCC)
 - Reading Competency Chair: Debora Larry-Kearney (FLC)
 - Writing Competency Chair: Josh Roberts (SCC)
4. SAG: The Socrates Advisory Group’s recent accomplishments and future projects include: • Recent accomplishments: Creation of C-ID section, Addition of ‘Out-of-class’ hours to COR, UC/CSU transfer status now ‘sticks’ during revisions, Programs locked against edits once at DCCC status, Effective dates implemented for programs, Report for standalone courses • Future projects: ‘Leapfrogging’ issue for collaboration requests, HTML based catalog is in the planning stages, Alphanumeric ordering of courses within the ‘Program Requirements’ section
5. TBA Hours: DCCC has discussed “TBA” hours extensively and agrees that they do not exist at the curricular level. (Lecture and Lab hours exist according to Title 5; TBA is related to scheduling only.) The committee is considering the ramifications of removing TBA completely from course outlines.
6. Disciplines List: DCCC has discussed the Disciplines list on the COR, and it has also been a recent topic on the statewide Curriculum Listserv.

Appendix B:

District Educational Technology Committee meeting Thursday, Sept, 29, 2016

A consultant has been hired to examine how hard it is to apply for admission to the colleges—purpose was to inform our website and enrollment practices. The report is in draft form and will be released.

Changes are underway to alter policy 7145 in order to remove vetting of ed tools from the responsibility of LMS work group based on the DAS recommendation.

IT strategic plan steering committee will meet October 25, and a draft of the plan will be developed by November and sent to colleges for review.

Canvas transition:

Sue Lorimer to send a letter in the next few weeks to all faculty about the Canvas transition.

Included in the letter will be reference to the compensation for faculty moving courses to Canvas (details to be negotiated with LRCFT).

The permanent instance of Canvas will be released for faculty use Oct. 31, and all spring courses will be loaded into the system so that faculty can log in and see all of their Spring courses automatically.

The current development instance of Canvas (we call it the “sandbox”) will remain available to faculty through early 2017, unavailable at a specific date to be determined by the district office LMS support team. Faculty will need to export any content in that system that they want to keep.

The LMS coordinators will discuss and make recommendation to Sue Lorimer about a district-wide online readiness Canvas-based orientation/training for students to help them be more prepared for online classes.

There is ongoing discussion about which external learning tools should be allowed into the permanent Canvas environment. There is agreement among the LMS coordinators that the tools already vetted by the OEI should be ‘white-listed,’ and they developed a vetting process for other tools that faculty wish to use. These processes are being discussed by Ed Tech and leadership at the DO.