

LOS RIOS DISTRICT ACADEMIC SENATE (DAS)

Minutes

April 19, 2016

Los Rios District Office

Roster			
DISTRICT ACADEMIC SENATE			
Ginni May	SCC	DAS President	X
Connie Zuercher	SCC	DAS Past President	X
Dan Crump	ARC	DAS Secretary	X
Tony Giusti	ARC	AS President	X
Gary Aguilar	ARC	AS Vice President	X
Alisa Shubb	ARC	AS Secretary	X
Tressa Tabares	ARC	AS Past President	Excused
Julie Oliver	CRC	AS President	X
Shannon Mills	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	AS Past President	
Carlos Lopez	FLC	AS President	X
Paula Haug	FLC	AS Vice President	
Francis Fletcher	FLC	AS Secretary	X
Troy Myers	SCC	AS President	X
	SCC	AS Vice President	
Steve Cirrone	SCC	AS Secretary	X
Bill Simpson	ARC	District Curriculum Coordinating Committee (DCCC)	X
Kandace Knudson	CRC	District Educational Technology Committee (DETC)	X
Kathy Degn	CRC	District Matriculation & Student Success Committee (DMSSC)	
Robert Perrone		Los Rios Colleges Federation of Teachers (LRCFT)	
Guests:			
K.C. Boylan	FLC	Communication Studies/LRCFT Chief Negotiator	X

Preliminaries (10 minutes)

1. Call to Order---3:07pm.

- Approval of the Agenda—approved.
- Announcements---none.
- Approval of the March 15th minutes---approved.

- Public Comment Period (3 minutes per speaker)---none.
- Introduction of Guests---none.

Decision Item (15 minutes per item)

1. LMS Workgroup Recommendation – Canvas (and OEI)

The LMS Workgroup presented the following recommendation to DAS:

<p>Recommendations</p> <p>At its meeting on March 10, 2016, the LMS Work Group unanimously recommends to the Academic Senates that:</p> <ol style="list-style-type: none"> 1. The Los Rios Community College District join the California Community College Online Education Initiative and adopt Canvas as its next LMS. 2. The Los Rios Community College District request to be added to Cohort #3 Schedule/Timeline for Canvas adoption. (This timeline will require the District to start IT preparation in Summer 2016, initial faculty training and course migration in Fall 2016, and first enrollment of students in Spring 2017. All courses will need to complete migration to Canvas and all students be enrolled in Canvas for all Los Rios online, hybrid, and web-enhanced courses by December 2017 after which D2L will be discontinued.)

May asked for reports from the four colleges:

ARC	No official vote, but feedback has been requested
CRC	Yes, noting the need for reassigned time and stipends
FLC	Yes
SCC	Yes. Questions/concerns about OEI---no possibility of face-to-face orientations, fear that more students would leave SCC and take online classes elsewhere, fear of regulation by outside the college (might have to vet all online courses).

<p>Action:</p> <p>Waiting to hear from SCC about OEI participation and from ARC about Canvas and OEI participation.</p> <p>There will be decision from DAS at the May 3rd meeting regarding the recommendation.</p>
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2. District Equal Employment Opportunity (EEO) Plan

- It was noted that the document, which has been presented as a draft, already has a Board approval date of May 11, 2016
- What is the role of DAS in the process of this Plan---approval or endorsement or acknowledgement?
- Lot of text about equity and diversity, but no mention of academic excellence.
- Is there a District EEO Committee? If so, what is the composition?
- It was noted that the DAS minutes of May 7, 2013 have a discussion about the purpose and composition of the EEO Committee.

Action:

May will contact Deputy Chancellor Lorimer regarding the role of DAS in the approval of the EEO Plan.

May will contact Ryan Cox, Assistant Vice Chancellor, Human Resources, on the status and composition of the EEO Committee.

Discussion Items (15 minutes per item)

1. Senate Reassigned Time – Update

May reported that Lorimer and Theresa Matista, Vice Chancellor, Finance & Administration, met to look at the information provided by DAS. They have agreed that it is advisable to provide more reassigned time for district and college academic senate leadership and are proposing an additional 3.0 FTEF for a total of 10.0 FTEF, effective Fall 2016.

DAS reviewed the proposal and will come to a decision at the DAS meeting on May 3.

- 2. Dual Enrollment: AB 288 – update from colleges and workgroup
- It was noted that with whatever is implemented there needs to be adequate information to students about responsibilities/implications of being a dual-enrolled student.
- May also reported that a counselor has been appointed to the committee.

3. Equivalencies to Minimum Qualifications – update

May reported that JP Sherry, District General Counsel, will be addressing the adjunct issues as noted in the DAS report this year, with the rest of the other issues to follow.

4. Academic Senate and the Board of Trustees---deferred.

5. District Strategic Plan – preliminary drafts have been distributed to all faculty.

6. ASCCC Resolutions

May noted that resolutions for the upcoming Spring Plenary Session are on the ASCCC website.

7. LRCCD Technology Plan development process

It was reported that the first meeting of the planning group will occur before the end of Spring semester with the IT Plan to go to the LRCCD Board of Trustees in November.

Reports (5 minutes per report)

1. Meeting with Chancellor King---discussion focused on the use of the statewide Institutional Effectiveness Partnership Initiative (IEPI) to investigate the use of a technological tool/system to more efficiently and effectively schedule courses and manage changes in enrollment.

The need for collegial discussion opportunities among all the college and academic senate presidents was expressed. It was suggested to have meetings of King, Lorimer, the four college presidents and the five senate presidents. .

2. DCCC (Simpson)---see Appendix A

3. District Matriculation (Degn)---no report

4. Ed Tech (Knudson)---see Appendix B

5. ASCCC (May)---no report.

6. LRCFT (Presidents/Perrone)---no report.

Future Agenda Items

1. District Strategic Plan

2. Equivalencies to Minimum Qualifications

3. LRCCD Technology Plan
4. District IT Prioritization
5. DAS Fall 2016 Retreat

Future Events

- ASCCC Spring Plenary Session, April 21-23, Sacramento
- ASCCC CTE Leadership Academy, May 6-7, Anaheim
- LRCCD Board of Trustees Meeting, May 11, ARC
- LRCCD Board of Trustees Meeting, June 8, District Office
- ASCCC Faculty Leadership Institute, June 9-11, Riverside
- ASCCC Curriculum Institute, July 7-9, Anaheim
- LRCCD Board of Trustees Meeting, July 13, District Office
- LRCCD Board of Trustees Meeting, August 10, District Office
- DAS Retreat, TBD

Adjourned---4:55pm

APPENDIX A:

Los Rios Community College District DCCC Report to the District Academic Senate April 19, 2016

1. Curriculum: All curriculum from the March 18 DCCC meeting was approved. New items and deletions have been forwarded to be put on the April 13 Board agenda.
2. New Thematic Blocks: DCCC approved four new thematic blocks in the CISN designator, following a request from ARC. Those blocks have been created in Socrates.
3. New Families: DCCC approved new MUIVI course families, which have been created in Socrates. They also decided to not create MUP course families at this time, keeping in line with many colleges in the state.
4. Minimum Qualifications: HR is using TOP codes to determine minimum qualifications when reviewing TCSs, instead of using the faculty disciplines that are listed on course outlines.

5. SAG: SAG met on April 12th. The committee discussed prioritization of existing SAG requests.

APPENDIX B:

DETC—Report from 3/31 Ed Tech meeting (moved to accommodate spring break the prior week)

Doug Meline (Assoc V.C. of IT) proposed an IT Strategy Committee be formed in order to be a "recommending body" to the district technology executive committee and ensure that we have appropriate representation, communication between stakeholders, and that the IT agenda aligns with district goals. A proposed list of stakeholder groups has been distributed to the IT deans and will be developed in consideration of the CampusWorks report and strategic plan. The group should be formed by the end of April.

LMS coordinators met 4/14 (as mentioned in the 3/31 meeting) to discuss preliminary plans for the rollout of Canvas, should Canvas be recommended by the DAS.

LMS and DE coordinators again voiced the need for ADA/508 compliance resources at campuses and at the district level in order to ensure that faculty materials and district-wide software implementations are 508-compliant. According to Deputy Chancellor Lorimer, the district and or campuses have already received warning letters about compliance, and she has been advocating for the provision of such sources to assist with 508 compliance.

SCC is hosting the Faculty Association of California Community Colleges' first Technology Conference for faculty on May 20 from 9-1. The conference features guest speakers from the OEI, @ONE (including Greg Beyrer), and the High Tech Center, and will include sessions on Google Apps, Open Ed Resources, 508 compliance tools, and other helpful topics.