

**LOS RIOS DISTRICT ACADEMIC SENATE (DAS)**

**Minutes**

October 6, 2015

Los Rios District Office

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Roster			
DISTRICT ACADEMIC SENATE			
Brian Robinson	FLC	DAS President	X
Connie Zuercher	SCC	DAS Past President	X
Dan Crump	ARC	DAS Secretary	X
Tony Giusti	ARC	AS President	X
Gary Aguilar	ARC	AS Vice President	Excused
Alisa Shubb	ARC	AS Secretary	X
Tressa Tabares	ARC	AS Past President	Excused
Julie Oliver	CRC	AS President	X
Shannon Mills	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	
Georgine Hodgkinson	CRC	AS Past President	X
Carlos Lopez	FLC	AS President	X
Paula Haug	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Ginni May	SCC	AS President	X
Troy Myers	SCC	AS Vice President	X
Steve Cirrone	SCC	AS Secretary	
Kirsten Corbin	ARC	District Curriculum Coordinating Committee (DCCC)	
Greg Beyrer	CRC	District Educational Technology Committee (DETC)	X
Kathy Degn	CRC	District Matriculation & Student Success Committee (DMSSC)	
Robert Perrone		Los Rios Colleges Federation of Teachers (LRCFT)	
Guests:			
Diana Hicks	ARC	English Faculty, ARC Union President	X

**Preliminaries (10 minutes)**

1.Call to Order at 3:04pm

- Approval of the Agenda---approved with the change of the Hiring Manual Revision from a Decision Item to Discussion Item.
- Announcements---none
- Approval of the September 15<sup>th</sup> minutes---approved.

- Public Comment Period (3 minutes per speaker)---none.
- Introduction of Guests---Diana Hicks, representing the LRCFT.

### **Discussion Items (15 minutes per item)**

#### 2. Hiring Manual Revision Task Force

All senate presidents had feedback from their senates, as well as faculty in general.

Comments:

Interest in having more discipline experts on the committees (a TF member noted that the revision does call for majority of faculty, if possible, to be discipline experts). It was also noted that “if possible” should extend to the seeking discipline experts from all the colleges to be possible members of the committee, but that such appointments should not be to the exclusion of the home college. It was also noted that it is the responsibility of the senate president to appoint faculty to the committee and to determine when “if possible” is appropriate.

Language needs to be made clear that the senate president is the final authority in making the appointments---“consultation” means discussion, but the final decision is made by the senate president.

Equivalency requests should be discussed before the applications are reviewed by the screening committee.

Question about notetaking by committee members being required. It was noted that there is no legal requirement for this, but that it is useful for responses to possible legal actions.

Can a college president ask for more finalists than three?

Concern about non-tenured faculty serving on a committee could experience undue pressure from others.

#### 3. LMS Workgroup

Beyrer, who is a member of the statewide Steering Committee for the Online Education Initiative (OEI) mentioned at DETC last week that he is available for discussions. He then provided DAS with background on the OEI (see Appendix A, which was prepared for another group by Beyrer, but which covers much of what he said at DAS).

Questions/Comments from DAS.

Will Los Rios be selecting Canvas? Beyrer noted that discussions have been started.

Hicks, in her capacity as the LRCFT representation, noted that the transition from one LMS to another involves a tremendous workload. She also mentioned academic intellectual property

rights and noted that she feels that the OEI tutoring resources does have an impact on current programs.

Is there a % of courses that students can take online? It was noted by most colleges in the state do have a residency requirement (i.e. certain number of units that need to be taken at the college giving the degree).

#### 4. Charge of Competency Committees

Robinson reported that DCCC met last week. There was agreement that committee chairs need to have training on being chairs. There was not agreement on the idea of re-review of courses that have already met competency.

5. Evaluation of Reassigned Time---discussions of increased workload. Local senate presidents provided breakdown of current reassigned time. It was also noted that there is a wide variability throughout the state of amount and use of reassigned time---DAS will be provided with more information from a local senate profile produced by the ASCCC. With extra work/requirements coming from external (especially the state), there is the need for more reassigned time and it was noted that there is understanding from Administration to this concern.

#### 6. Equivalency Processes

DAS briefly reviewed policies from several districts throughout the state.

Concern was expressed on whether LRCCD policies might not be in alignment with state law and regulations. It was determined that this needs to be something to be immediately examined.

It was requested that faculty groups, such as Council of Chairs, be consulted.

Are current LRCCD policies and regulations being used for all faculty hires---full-time, adjunct and emergency hires?

#### 7. District-Wide Assessment Practices

Concerns were expressed that meetings were called and held over the summer with no participation from classroom faculty.

Action:

Robinson will communication to Sue Lorimer, LRCCD Vice Chancellor of Education and Technology, of concerns about lack of responsiveness to requests for faculty appointment.

8. Items from College Senates & District for DAS consideration.

FLC---policy 7241 (2.37)---confusion about ethnic/multicultural requirement be required for students who already possess a postsecondary degree (e.g. bachelors degree.

ARC--- would like DAS to consider discussion, in conjunction with LRCFT), about the revision of the performance review process.

**Reports---(5 Minutes per Report)**

9. Meeting with Vice Chancellor Lorimer---covered in other items listed above.

10. DCCC Report (Corbin)---no report

11. District Matriculation (Degn)---no report

12. Ed Tech (Beyrer)---no report.

14. ASCCC (May)---no report.

15. LRCFT (Perrone)---no report

**Future Agenda Items**

1. High-Unit ADTs

**Adjourned**---adjourned at 5:02pm



**APPENDIX A:**

Online Education Initiative | <http://cccOnlineEd.org>

Our goal is to ensure that more students can obtain certificates, degrees, and transfer to four-year colleges in a timely manner. They will be able to enroll in classes they are unable to take at their home college via the OEI Exchange. This will be successful with effective student preparation and support, useful faculty resources, and a quality online learning environment.

**Student support**

Student readiness modules and self-assessment currently used by 16 colleges (modules developed by OEI, self-assessment by SmarterMeasure)

Online tutoring currently used by 16 colleges (NetTutor)

RFPs issued for online counseling, plagiarism detection, and test proctoring

Developing resources for embedded basic skills help within classes

Faculty resources

Exchange courses meet the standards of a faculty-developed course design rubric

Course reviewers are other California community college faculty and instructional design support is provided to help courses meet the design standards

@ONE developing resources including a streamlined course leading to the certificate of achievement in online teaching and training on how to transition material from another learning management system (LMS)

Learning environment

To meet its goals the Exchange requires a common LMS, and the eight full-launch pilot colleges are currently working out a reciprocity agreement to make it easy for students to find and enroll in online classes at other colleges (begins in fall 2016)

Canvas by Instructure was recommended by a faculty-weighted selection committee with participation from students and representation from colleges across the state

The license for Canvas includes 24/7 tech support and covers all colleges in the state

Final points

The only requirements are related to Exchange courses, which can use all services

OEI tools can be selected individually by any college in the state - some licensing costs are low and some are free

Local colleges decide which class sections can be included in the Exchange

ASCCC Resolution 17.1 (Fall 2014):

“Resolved, That the Academic Senate for California Community Colleges urge local senates to focus on the educational needs of their students and the professional needs of their faculty when deciding whether or not to recommend to their governing boards and/or designees participation in any current or future statewide initiative.”