

**LOS RIOS DISTRICT ACADEMIC SENATE (DAS)**

**Minutes**

September 1, 2015

Los Rios District Office

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Roster			
Brian Robinson	FLC	DAS President	X
Connie Zuercher	SCC	DAS Past President	X
Dan Crump	ARC	DAS Secretary	X
Tony Giusti	ARC	AS President	X
Gary Aguilar	ARC	AS Vice President	X
Alisa Shubb	ARC	AS Secretary	Excused
Tressa Tabares	ARC	AS Past President	X
Julie Oliver	CRC	AS President	X
Shannon Mills	CRC	AS Vice President	X
Scott Crosier	CRC	AS Secretary	X
Georgine Hodgkinson	CRC	Past-President	X
Carlos Lopez	FLC	AS President	
Paula Haug	FLC	AS Vice President	X
Francis Fletcher	FLC	AS Secretary	X
Ginni May	SCC	AS President	X
Troy Myers	SCC	AS Vice President	X
Steve Cirrone	SCC	AS Secretary	X
Kirsten Corbin	ARC	District Curriculum Coordinating Committee (DCCC)	X
Greg Beyrer	CRC	District Educational Technology Committee (DETC)	

Kathy Degn	CRC	District Matriculation & Student Success Committee (DMSSC)	
Robert Perrone		Los Rios Colleges Federation of Teachers (LRCFT)	X
Guests:			
Kandace Knudson	SCC	DE Coordinator	X
Jim Walker	ARC	Faculty Member, Math and Statistics, and a member of the District Math Competency Committee	X

### **Preliminaries (10 minutes)**

Call to Order at 3:01pm

- Approval of the Agenda---approved.
- Announcements---May reminded members of the get-together of DAS and LRCFT leadership for this coming Friday.
- Approval of the May 5<sup>th</sup> minutes---approved with minor revisions.
- Public Comment Period (3 minutes per speaker)---none.
- Introduction of Guests---Knudson and Walker.

### **Decision Items 15 minutes (per item)**

2. Faculty involvement in Student Success & Support Program (SSSP) and Student Equity Plans (SEP)

It was mentioned at the DAS Retreat (August 28) that there was a challenge in getting faculty representation for the group looking at districtwide coordination of SSSP plans. Robinson has now forwarded names from all four colleges.

At the Retreat, Lorimer also mentioned that there will also be a districtwide coordination group for the Student Equity plans, which are due in November. It was noted that the need for district coordination is the possibility that positions will be developed at the colleges and the wish is there not be duplication of efforts. It was also noted that this group is not so much dealing with coordination, but, rather, looking at districtwide implications---what is happening at each college, and also to ensure that each college is informed of the efforts of the other colleges.

### **Discussion Items (15 minutes per item)**

3. Charge/Membership of Competency Committees

Corbin provided an overview of concerns expressed by DCCC (also noted in DCCC report to DAS in May 5 minutes):

- There has been confusion all year about who the members are for the competency committees, which has been due, in part, to the new process of using Google Docs to keep track of committee appointments. There has been difficulty getting members appointed to these committees.
- The charge of these committees is very vague (for example, the purpose of the District Math Competency Committee reads, “Review competencies in math”), which has led to some confusion about what the committees should be doing. For example, the Math Competency Committee sees that part of their charge is to regularly review courses which have already been granted competency to ensure they still cover the content necessary to meet the competency requirement, but the other committees do not do this.
- DCCC sees a need to clarify the charge and reporting structure of the competency committees, review the membership (including what constitutes a quorum and what the minimum membership needs to be), and identify any support or resources these committees may need in order to fulfill their charge (such as training on reviewing courses using only the COR).

Comments at meeting:

May---it might be appropriate to have review of current courses (in light of 6-year program review).

Walker---recommendation that the Math Competency Committee have the opportunity of review when a course currently meeting the district math competency goes through the college curriculum revision process.

Robinson---need to review LRCCD Regulation 3412 for possible changes. Walker noted that it is important to have content-related faculty as part of the membership.

Agenda item for next meeting---take a look at the current charge of all three competency committees.

Action:

Local senate presidents will make sure that all appointments have been forwarded to Robinson.

#### 4. Noncredit and Adult Education—2015-16

The Capital Adult Education Regional Consortium (CAERC) has been moving forward, with \$10.5 million granted so far. There are three or four different subgroups within CAERC that require faculty---Robinson will work on getting appointments. Robinson will be attending the regional planning summit on September 24-25. He also opined that he does not see Los Rios offering adult education courses at this time.

Noncredit---it is still not known if, or when, the state will stop funding (at the credit level of funding) for courses that are not degree-applicable (note: this would be Los Rios courses at the 1-99 level). May noted that the ASCCC will be conducting regional meetings on noncredit issues, most likely in the Spring 2016 semester.

At the DAS Retreat, it was suggested that LRCCD look at colleges throughout state that offer noncredit. It was also suggested that the LRCFT review contracts of these colleges for any particular noncredit items. It was strongly noted that any current LRCCD discussions about noncredit are for informational purposes and not for the purpose of implementation.

#### 5. High-Unit Associate Degrees for Transfer (ADTs)

This is a statewide issue, especially for the ADT in Computer Science and Music.

Myers noted that there might be legislation to address high-unit ADTs.

Corbin noted that there has been discussion in DCCC about which degrees would need to be pulled if the Los Rios colleges are not able to develop the appropriate ADTs.

In their meeting with Lorimer, the senate presidents asked for information about the number of ADTs that are affected by high units. Is there interest in lowering unit value of certain courses that are in these ADTs?

#### 6. Items from 2015-2016 DAS retreat.

Equivalencies---May has queried some other multi-college districts about their equivalency policies. Responses have noted strong senate involvement. Is this an interest of DAS?

It was noted that most the items discussed at the Retreat were addressed in other agenda items.

Action:

Local senate presidents to determine if their college is following LRCCD policies and regulations regarding equivalencies.

#### 7. LMS Workgroup

Robinson noted that he will appoint faculty to the LMS Workgroup, based on the membership proposed by former DAS President Braden, at the April 21 DAS meeting.

Action:

Local senate presidents will forward names to Robinson for appointment.

Proposed Membership of LMS Workgroup
Vice Chancellor of Education and Technology, appointed by the Chancellor, and serves as committee co-chair
One (1) District Academic Senate representative, appointed by the DAS President, and serves as committee co-chair
One (1) representative of the District Academic Senate, appointed by the DAS President
Four (4) faculty, one from each college, representing the District Curriculum Coordinating Committee, and appointed by the DAS President.
Four (4) faculty, one from each college, representing the District Matriculation and Student Success Committee, and appointed by the DAS President
Four (4) faculty, one from each college, representing the Education Technology Committee, and appointed by the DAS President.
Four (4) college administrators, one (1) from each college, appointed by the college President
Two (2) District IT representatives, appointed by the Vice Chancellor of Education and Technology
One (1) representative of District Fiscal Service appointed by the Chancellor.
One (1) representative appointed by the Los Rios College Federation of Teachers

8. Items from College Senates & District for DAS consideration.

None at this time.

**Reports---(5 Minutes per Report)**

8. Meeting with Vice Chancellor Lorimer---most of the issues discussed have been reported under other agenda items. One additional issue discussed was the request for additional reassign time for senate activities.

9. DCCC Report (Corbin)---see Attachment A.

10. District Matriculation (Degn)---no report

11. Ed Tech (Beyrer)--- no report

12. ASCCC (May)---ASCCC has new institute---Institutional Design and Innovation (January 2016), and there is a call for proposals to present at the institute. With three recent vacancies on the ASCCC Executive Committee, there has been the appointment of three interim members--- Grant Goold (American River College) for the position of Area A representative, Cleavon Smith (Berkeley City College) for one of the North representative positions, and Adrienne Foster (West Los Angeles College) for one of the South representative positions. These three will serve until the elections at the Fall Plenary Session to fill the rest of the vacant terms.

13. LRCFT (Perrone)---no report

**Future Events**

1. Los Rios Board of Trustees Meeting, September 9th, CRC

**Future Agenda Items**

1. Follow-up of advanced education students.
2. District Committees: charges and structures
3. Reassigned Time for leadership positions

**Adjourned**---4:04pm

ATTACHMENT A:

**DCCC Report to the District Academic Senate, September 1, 2015**

1. **Curriculum:** All curriculum from the August 28 DCCC meeting was approved. New items and deletions have been forwarded to put onto the September 9 Board Agenda.

2. **Members:** A general reminder to Senate Presidents to send official appointments of DCCC and the competency sub-committee to the DAS President.

3. **Course Designators and Thematic Blocks:**

- Approved a new thematic block in IDES (ARC).
- Approved two new course designators: ETHNS (Ethnic Studies—SCC) and WGS

(Women and Gender Studies—SCC)

4. **Music Courses and Repeatability:** After a couple of meetings with music department chairs and/or faculty members from music departments across the District, there is progress on developing families for instrumental and vocal classes (MUIVI).