LOS RIOS DISTRICT ACADEMIC SENATE (DAS)

Minutes

February 3, 2015

Los Rios District Office

****

Roster			
DISTRICT ACADEMIC SENATE			
Kale Braden	CRC	DAS President	X
Connie Zuercher	SCC	DAS Past President	
Dan Crump	ARC	DAS Secretary	X
Tony Giusti	ARC	AS President	X
Gary Aguilar	ARC	AS Vice President	X
Alisa Shubb	ARC	AS Secretary	
Tressa Tabares	ARC	AS Past President	
B. J. Snowden	CRC	AS President	
Julie Oliver	CRC	AS Vice President	X
Shannon Mills	CRC	AS Secretary	X
Carlos Lopez	FLC	AS President	X
Francis Fletcher	FLC	AS Secretary	X
Ginni May	SCC	AS President	X
Troy Myers	SCC	AS Vice President	X
Steve Cirrone	SCC	AS Secretary	
Kirsten Corbin	ARC	District Curriculum Coordinating Committee (DCCC)	X
Greg Beyrer	CRC	District Educational Technology Committee (DETC)	
Kathy Degn	CRC	District Matriculation & Student Success Committee (DMSSC)	X
Robert Perrone		Los Rios Colleges Federation of Teachers (LRCFT)	X

Preliminaries (10 minutes)

1. Call to Order at 3:02pm

- Approval of the Agenda---approved.

- Announcements--- FLC senate will be holding a special election to elect a VP for Spring 2015 (due to Brian Robinson taking a position as interim dean).

- Approval of the December 2nd minutes---approved.

- Public Comment Period (3 minutes per speaker)---none.

- Introduction of Guests---none.

Decision Items (15 minutes per item)

2. February 17th DAS meeting---all five Senate presidents will be attending the Achieving the Dream conference in Baltimore MD during that time. As there is nothing pressing at this time, it was proposed that the DAS meeting scheduled for February 17th be cancelled. It was also noted that cancellation of a meeting is not in violation of the DAS bylaws.

Action: To cancel the DAS meeting for February 17.

MSC---Aye--- Aguilar, Braden, Cirrone, Fletcher , Giusti, Lopez, May, Mills, Myers, Oliver

Nay---none; Abstain---none

---

3. Common Assessment Practices Workgroup Report (accessible at http://goo.gl/fm7b9k) (Second Reading)---Giusti reported that he had significant feedback from faculty. A concern was expressed that there is a prohibition on the retaking of the test. Another major concern was noted in that no instructional faculty included in the group. Braden responded that a general call went out and there was no response from instructional faculty. There appears to be no recollection for the college senate presidents of receiving a request for faculty to serve on the workgroup, so there is wonder on who put out the request.

It was stated that there needs to be concerted efforts to request (through the appropriate channels) and involve faculty in district committees/task forces.

Action: Support document and send to the District with the inclusion of concerns expressed by ARC faculty.

M/May, S/Myers

Aye--- Aguilar, Braden, Cirrone, Fletcher , Giusti, Lopez, May, Mills, Myers, Oliver

Nay---none; Abstain---none.

Braden also recommended that report/concerns be taken back to college matriculation committees for discussion.

---

4. Regulation 7145 (First Reading)---Policy 7145 was passed by the LRCCD Board of Trustees at the January meeting. Braden noted that R-7145 has been discussed at a Senate Union Joint Issues Committee (SUJIC) meeting and that the LRCFT is in negotiation with the District. Giusti noted that there is still concern around the approval process of platform(s), including the implementation/support of tools (e.g. MyMathLab). Corbin noted the need for inclusion of DCCC representation (in section 4.1.1 of the proposed policy). It was also noted that there is

skepticism whether the District has the resources, or would allocate the resources, to appropriate support platforms and tools. Braden reported that Theresa Matista, LRCCD Chancellor for Finances, noted that the District might not be spending as much funding as is needed for instructional technology support for instructional purposes. Braden also noted that there is no stated timeline for when this will go forward to Chancellor's Cabinet.

a. Supporting Document #1: Draft Language

b. Supporting Document #2: DO IT Data on non-D2L Sections

Discussion Items (15 minutes per item)

5. AVC Instruction--- hiring process interests (Zuercher & Snowden)---Braden reported that the interview process is going on, looking at a July 1 start. The AVCI position will be located at Ethan Way and is noted on a District organizational chart as slightly above the VPI level.

6. District Food Services RFP Committee---two faculty slots on the committee. The committee will discuss what interests need to be included in the RFP and will also evaluate the RFP.

Action: Braden needs names from senate presidents by tomorrow.

7. Senate Interests in District technology committee structures.

- This was brought up in reference to concerns about subcommittee proposed in R-7145. In addition, there was discussion on how, or if, the District Educational Technology Committee is meeting faculty interests and concerns. If not, what needs to be done to restructure DETC?

- Interests---Platform committee (as proposed in R-7145)---need to be faculty-weighted; strong faculty representation is needed, including faculty involved with curriculum and Distance Education coordinators.

- What is the charge of this committee---this will inform the nomination/appointment of faculty members. Will the charge of this subcommittee be in regards to just platforms, or will it include tools, including pedagogical use of publisher packs?

- What is the reporting structure? This is critical. This committee appears to be primarily dealing with academic and professional matters, along with working conditions.

- 4.1.1---structure of the LMS workgroup (section 4.1.1 of the proposed regulation)---is this an adhoc or permanent group?

8. Items from College Senates & District for DAS consideration---

- District will be putting together a presentation on enrollment management for April Board of Trustees meeting (request from Trustee Robert Jones). It was strongly recommended that Braden request a preview of this presentation).

There was discussion on whether DAS might want to develop a statement for enrollment management and what message DAS might like to give to the Board. It was noted that there are various factors affecting enrollment management, including changes to repeatability of courses, the Student Success & Support Program (SSSP), and the economic upturn. It was noted that growth is varied across the state---more in the south, and that a one-size-fits-all solution is not viable.

Action: Braden will request a preview of the District presentation on enrollment management.

- CRC---brought forward a resolution related to counselor concerns with SSSP planning and expenditure.

Action: Braden will distribute the resolution to college senate presidents.

- CRC---would like to explore how the class schedule can be user-friendly.
- SCC---is interested in knowing if there is a structure (something like an Executive Council) at the other colleges. Responses---ARC---Planning Coordination Council, FLC---President's Advisory Committee, CRC---Executive Council.

Reports (5 Minutes per Report)

9. Meeting with Sue Lorimer, Vice Chancellor, Education & Technology

Much of the discussion was about adult education and the Capital Adult Education Regional Consortium (CAERC). There is $500 million in the Governors proposed 2015-16 budget. The next draft of the consortium plan is due on March 1 to the CCC Chancellor's Office. One concern noted is that the Governor wants the CCCs member of each consortium to be the funding agent---K-12 districts use different accounting/reporting structures/systems than CCCs.

Enrollment- is down 2% over the district; we have a growth target of 2.3%.

DE Course Review---the plan is to use internal auditors with a rubric that defines Regular and Effective Contact and Regular and Substantive Interaction, and evaluates ADA compliance. Concern was expressed that these auditors might be more in tune with financial as opposed to educational and pedagogical issues. The document (with the rubric) will be brought to DAS for discussion and input. It was noted that there would be a review of at least one class of each faculty member teaching in the DE mode of instruction.

10. DCCC Report (Corbin)---Appendix A.

11. DMSSC (Degn)---no report

12. DETC (Beyrer)---no report

13. ASCCC (Crump & Braden)---in addition to the upcoming Accreditation Institute and the Academic Academy, there are regional meetings on various topics---CTE, online education, and noncredit.   Braden will ask Chancellor King about sponsoring a table at the Spring Fling (ASCCC Foundation fundraiser at the ASCCC Spring) Plenary Session).

14. LRCFT (Perrone)---no report

Adjourned at **4:48pm**

****

Future Events

1. Los Rios Board of Trustees Meeting, February 11

2. DAS Meeting, February 17th, 3:00-5:00

Future Agenda Items

1. Forming a task force on Academic and Professional Email Expectations

2. Academic and Professional issues surrounding Publisher Course Packs

3. Faculty Hiring Manual—substantive review

4. Distance Education Ed. Plan for District

5. Student Success and Support Program Assessment group

APPENDIX A:

DCCC Report to the District Academic Senate, February 3, 2015

1. **Curriculum**: All curriculum from the January 30 DCCC meeting was approved. New items and deletions were forwarded and put onto the February 11 Board Agenda.

2. **SAG**:
Changes to Socrates regarding Distance Education:
- Eliminate additional sections for homework assignments, instruction methods, and evaluation methods that are specific to DE modalities.

- Eliminate the "Allocation of Instructional Time" where instructional hours are associated with various DE methods of instruction.
- Eliminate the "Regular Instructional Contact" section where numbers of different types of DE instructor-student contacts are listed.
- Change the initial DE screens to include declaring the percentage of a course that may be taught through DE. This includes adding a screen for developers to describe the distance education modalities that may be used to offer this course and indicate any specific constraints such as mandatory orientations or in-person assessment. It also includes eliminating check boxes for specific DE modalities.
- The timeline to implement these changes has not yet been determined.

3. **Distance Education**
   - In regards to the changes to Socrates, the committee discussed the workload involved in updating the courses and determined that making the changes would not take much time, but that some colleges/departments will need to take time to have conversations about what to include on the new screen(s). In addition, if there is an effort to update any courses that will be offered as DE in Fall 2015 in anticipation of the site visit, then this will require time of the DE subcommittees, which could be offset with curriculum committee members' assistance.
   - The committee discussed developing a District-wide definition for "fully online."

4. **Competency Committees**: Nothing to report.