

CHANCELLOR'S CABINET MEETING

Agenda

Monday, January 26, 2026

3:00 – 4:00pm

Board Room

1. Call to Order	Jamey Nye
2. Finalize Agenda & Minutes of Meetings* <ul style="list-style-type: none">• December 15, 2025	Jamey Nye
3. Policy Review Process	Alyssa Bivins Jamey Nye
4. Board Policy-8431: Naming of Facilities and Areas*	Paula Allison
5. Adjournment	Jamey Nye

CHANCELLOR'S CABINET MEETING

Minutes

Monday, December 15, 2025

Board Room

3:00pm

CALL TO ORDER

Chancellor King called the meeting to order at 3:00pm.

FINALIZE AGENDA & MINUTES OF MEETING

The agenda was finalized, and the minutes of the previous meeting were reviewed and approved.

COMMUNITY ENGAGEMENT REGARDING DISTRICT NEEDS

Chief Strategy & Communications Officer Ross shared that during the Fall Board Retreat, the Board discussed the district's facilities needs and the potential for a bond campaign in November 2026. Cabinet members and their constituents were advised that district communications regarding facilities needs will begin soon. Facilities Master Plans are scheduled to be presented to the Board this week. The initial planning efforts for a year-long communications campaign focused on informing the community about district needs and the current state of resources was outlined. It was reiterated that the district cannot advocate for a bond; communications will be informational only.

BOARD POLICY 7421 – WORK EXPERIENCE

Deputy Chancellor Nye introduced Associate Vice Chancellor Frank Kobayashi, who presented an overview of proposed revisions to Board Policy 7421. The changes align with recent Title 5 updates. The policy will be brought forward to the Board of Trustees next.

IBA PRT PROCESS UPDATE

Deputy Chancellor Nye provided an update on the IBA PRT process. District Academic Senate President Cardwell discussed modality options, including both online and in-person formats, which will expand access for faculty and staff. Multiple options will be available to meet specific needs. The core working group includes individuals who have previously been involved in IBA. The project is planned for Spring implementation. While remaining rooted in the IBA framework, the program will be updated and refreshed.

OTHER UPDATES

- **BUDGET UPDATE:** Executive Vice Chancellor Rodriguez shared that the Legislative Analyst's Office (LAO) initial analysis reflects a modest budget outlook for community colleges, with expectations of a largely flat budget and no new revenue. The outlook for non-Proposition 98 funding is less optimistic. The Governor's 2026-27 budget proposal is scheduled for release on January 10.
- **WOODLAND BILL UPDATE (FCMAT REVIEW):** Executive Vice Chancellor Rodriguez provided an update on the Woodland Bill FCMAT review. The initial report is expected to be completed by early March.

ADJOURNMENT

Chancellor King adjourned the meeting at 3:30 pm.

1.0 Purpose

The Los Rios Community College District has a long-standing practice of naming District property after persons or entities who have made important contributions to the District, whether financial or otherwise. This Policy governs those practices, with a focus on and intention of increasing private giving to the District, reserving naming opportunities primarily to donors making financial contributions to the District needed to support its Colleges and students. Namings without private support are permissible but are reserved for the most exceptional circumstances.

1.02.0 Authority & Responsibility for Making Recommendations

2.1 The following bodies and individuals have authority to approve proposed naming opportunities, as outlined below:

2.1.1 The Los Rios Community College District's Board of Trustees shall has the authority to approve the naming of the facilities and properties areas of the Los Rios Community College District and its Colleges and to delegate the review and approval of such namings, as it has done so in this Policy or otherwise elects to do so in the future. The Board of Trustees further reserves the right to waive the requirements of this Policy.

2.1.2 The Board of Trustees reserves to itself the authority to approve recommended namings for buildings and major portions of buildings; stadiums, arenas, athletic fields, and other highly visible facilities and properties (each a "Major Facility").

2.1.3 The Board of Trustees delegates to the Chancellor the authority to name minor properties, including plazas, courtyards, classrooms, offices, conference rooms, lounges, laboratories, studios, and rooms within buildings (each a "Minor Property"). The Chancellor may sub-delegate the authority to name a Minor Property to a College President, at the Chancellor's discretion.

2.1.4 Non-public facing spaces with limited public exposure or small or temporary items, such as benches, small landscape features, fountains, trees, gardens, bricks, donor walls, and equipment or collections are excluded from this Policy and any namings with respect to such spaces or items may be approved by the College Presidents or their designees.

2.2 The Los Rios Colleges Foundation (Foundation) does not have the authority to approve naming proposals. Instead, the Foundation is expected to and shall make naming recommendations in connection with its philanthropic activities, to the Board of Trustees, Chancellor, or College Presidents, depending on who has authority to approve the type of naming at issue, consistent with the requirements of this Policy.

~~2.3 The College Presidents and the Chancellor also have the authority to make proposed naming recommendations with respect to Major Facilities to the Board of Trustees.~~

~~1.1 The Board of Trustees may seek the advice of the Los Rios Colleges Foundation in making a decision to name a particular building or area.~~

~~1.2 The Chancellor and the Los Rios Colleges Foundation may recommend approval of exceptions to this District Policy.~~

2.03.0 Principles, Guidelines, and Requirements that Apply to All Namings

~~3.1 Buildings and areas may be named in honor of friends, benefactors, and persons who have made significant contributions to the College, the District, or to education in California or the nation.~~

~~3.1 The naming of a building or place is a matter of serious commitment, with long-term implications for the District. Accordingly, no naming may be approved on a commitment. The choice to give a personal name to a building implies permanent basis. Instead, for all namings, the District reserves the right to remove a naming if the Board of Trustees or its designee determines, in its sole discretion, that the naming could adversely impact the reputation, image, mission, or integrity of the District or the Colleges or is no longer in the best interests of the District or the Colleges. The Board of Trustees further reserves the right to remove a naming, whether on a Major Facility or Minor Property, in the event of significant renovation, repurposing, or relocation of the facility or area where the naming is located. Renaming may also occur when a facility or area has reached the end of its useful life. Any approval of a naming pursuant to this Policy is subject to these reserved rights. The Foundation and District and College administration shall take care to memorialize these rights as is appropriate under the given circumstances, such as in a donor agreement, but the failure to do so shall not render or void the reservation of rights in this Policy and any approval of a naming shall nonetheless be subject to these reservations of rights permanence of that designation—both in terms of the designation itself and to the maintenance and refurbishment of the building. The naming opportunity thus has both moral and financial implications. The District reserves the right to remove the name of a building in the appropriate circumstances.~~

~~3.2 Subunits of a new or existing building may be named separately to recognize an outstanding individual or a donor wishing to contribute the cost of a portion of a building, a room in a building, a major equipment item, a major art feature or water feature, and the like.~~

~~3.2 Buildings and areas may be named for persons who: have rendered significant, permanent service to education in California or the nation; who have distinguished themselves in the work of a College, campus, discipline, or~~

~~department within the District; who are indigenous to the area and hold a unique place in history; or have made a substantial gift to the College or the District through its official fundraising arm, the Los Rios Colleges Foundation.~~

~~3.3 Buildings and areas may not be named for current District employees. When an area or building is proposed to be named for individuals associated with the District or California education, a period of not less than three years should elapse between the end of the individual's service to the District or California education and consideration by the Board of Trustees.~~

~~3.3 No facility or property will be named after seated, elected, or appointed officials currently in office.~~

3.4 In all instances where the word "person," "individual," or "donor," is used in this District Policy, the same shall be deemed to include corporations, foundations, or other appropriate legal entities.

3.5 When the Board of Trustees, Chancellor, or a President is considering a naming proposal, they shall consider, among other things: whether the proposed naming would lend prestige to the District, College, staff, students, and community; the credentials, character, and reputation of the person; and the person's contribution, including any monetary donations to support the District or its Colleges; and any potential costs associated with the naming.

3.6 The Chancellor or College Presidents shall consult with the appropriate College constituencies (including, but not limited to, the Academic Senate, the Classified Senate, the Student Body Associations, etc.) before bringing a recommendation to the Board of Trustees to name a Major Facility. The Chancellor or the College Presidents shall also consult with the Executive Vice Chancellor Finance and the Chief Advancement Officer prior to presenting recommendations to the Board of Trustees with respect to naming a Major Facility.

3.7 The Chancellor or College Presidents shall consult with the Executive Vice Chancellor Finance, the Chief Advancement Officer and the appropriate College constituencies (including, but not limited to, the Academic Senate, the Classified Senate, the Student Body Associations, etc.) prior to naming a Minor Property.

3.8 Proposals for namings shall be submitted in writing and should identify and discuss the considerations outlined in this Policy and any other relevant considerations, as well as how the District will memorialize its reservation of rights listed above in the Policy.

3.0 Guidelines

~~3.1 Names of facilities or areas should lend prestige to the District/College, and to staff, students, and community. The credentials, character, and reputation of each individual for whom the naming of a building is being considered shall be~~

~~carefully scrutinized and evaluated. Nominations submitted to the Board of Trustees for consideration shall be accompanied by appropriate supporting documentation.~~

- ~~3.2 — The College Presidents shall consult with the appropriate College constituencies (including, but not limited to, the Academic Senate, the Classified Senate, the Student Body Associations, etc.) before bringing a recommendation to the Chancellor to name a building or an area under this District Policy. The Presidents shall also consult with the Vice Chancellor, Finance and Administration, and the Associate Vice Chancellor, Resource Development prior to presenting recommendations to the Chancellor. The Chancellor shall present recommendations for naming to the Board.~~
- ~~3.3 — A financial gift shall not automatically result in the naming of a building for an individual. The other criteria of this District Policy must also be met.~~
- ~~3.4 — In addition to the permanent nature of a facility named to honor an individual, shorter term issues—such as name plaques, stationery, catalog listings, maps, ceremonial action, and publicity—shall be considered.~~
- ~~3.5 — A suitable plaque should be located in the lobby or other significant location, giving the full name and brief biography of the person honored.~~

4.0 Namings Provided to Thank a Donor

- 4.1 The vast majority of namings should be made solely in connection with donations, because naming opportunities provide a significant way of incentivizing philanthropic support for the District and its Colleges and are a means of thanking donors.
- 4.2 When reviewing a naming proposal in connection with a donation, the following additional factors may be considered, in addition to the general considerations listed above:
- 4.2.1 The significance of the proposed donation in contributing to the success or realization of a capital campaign, construction project, or other fundraising related project;
- 4.2.2 The urgency of the fundraising related project's need or the need for funding support;
- 4.2.3 The individual's relationship to the District;
- 4.2.4 Whether the individual or entity has made other substantial gifts to the College or the District through the Foundation or otherwise.
- 4.3 When an individual donor gift is involved, the naming shall be for the useful life of the facility or for a defined period of years. The useful life is generally defined as until the facility or property is destroyed or substantially renovated.

- 4.4 Namings after corporations, businesses, or other commercial entities (whether operated for profit or not) may only be approved in connection with a significant donation to support the District or its Colleges. Any such naming after a corporation, business or other commercial entity must be limited to a defined number of years.
- 4.5 When a corporate or commercial entity is involved, the size, design, and wording of plaques and other signs that are in connection with the donation should be modest in size and exclude corporate logos to avoid the appearance of advertising.
- 4.6 A financial gift shall not automatically result in a naming, whether a Major Facility or Minor Property, for an individual.

5.0 Namings to Honor a Member of the Community

- 5.1 In rare instances, when there is a proposal to provide a naming to a person to honor them, unconnected to a donation from that person, the proposal should address and demonstrate how that person has demonstrated distinction in one or more of the following ways:
- 5.1.1 Academic Service: The individual has shown outstanding scholarly achievement and earned a strong national or international scholarly reputation while serving the institution in an academic role.
- 5.1.2 Exceptional Contribution or Distinction: The individual has made extraordinary contributions to the District or achieved a level of distinction that justifies formal recognition.
- 5.2 Honorary names of Major Facilities shall be proposed to the Board upon the advice and recommendation of the Chancellor. Honorary names of Minor Properties must be approved directly by the Chancellor and College President, consistent with any delegation of authority under this Policy.
- 5.3 Naming proposals after current District employees are not permitted. When an area or building is proposed to be named for former employees with the District, a period of not less than three years should elapse between the end of the individual's service to the District and the naming proposal.

4.06.0 Guidelines Regarding Uniformity in Signage and Style Use of Names

- 6.1 A uniform system of marking of buildings and outdoor areas should be adopted by location.
- 6.2 Plaques and signage should be tasteful, discrete, and consistent with other campus signage as determined by the Associate Vice Chancellor of Facilities Management.

6.3 When honoring an individual and using a plaque, the plaque should be located in the lobby or other significant location, giving the full name and brief biography of the person honored.

6.36.4 To minimize exterior lettering, listings in directories, mailing addresses, and the like, as well as to ensure that the use of the new name becomes commonplace within the lexicon of the College and District, the naming of a building to honor an individual should use the surname only, as in “Raef Hall” and “Rodda Hall.”

5.0 Portions of Buildings

~~5.1~~ Subunits of a new or existing building may be named separately to recognize an outstanding individual or a donor wishing to contribute the cost of a portion of a building, a room in a building, a major equipment item, a major art feature or water feature, and the like.

~~5.2~~ In cases where the feature is named after an individual pursuant to this District Policy, the committee or group making such a recommendation shall identify, or provide the source for the full cost of changing the name, such cost being determined by the Associate Vice Chancellor of Facilities Management.

~~5.3~~ Non-public facing spaces with limited exposure are excluded from the naming requirement. This includes small landscape features, fountains, trees, gardens, benches, temporary facilities items, equipment or collections, campus donor walls or similar items.

-(Formerly P-4623)

LRCCD

Policy Adopted: 1/18/67
 Policy Revised: 8/10/77; 1/14/81; 6/16/82; 1/17/01; 12/15/10; 4/8/15; 10/21/15; 2/17/16;
 12/14/16; 1/16/19; 11/13/19
 Policy Reviewed: 12/14/16; 1/16/19; 11/13/19
 Adm. Regulation: None