
LOS RIOS COMMUNITY COLLEGE DISTRICT
DISTRICT BUDGET COMMITTEE

December 13, 2017

District Office – Main Conference Room

3:00 p.m.

(Approved 2-7-18)

Members Present

Greg Rose, Cory Wathen, Carrie Bray, Kuldeep Kaur, Karen Melton, Kathleen Kirklin, Steven Meyer, Lorilie Pitts, Carlos Lopez, Shannon Mills, Troy Myers, Gary Aguilar, Bruce Zenner, Taunya Wattier, Cindy Velez, Theresa Matista

I. INTRODUCTIONS

Greg called the meeting to order and welcomed everyone to the meeting.

II. REVIEW/APPROVAL OF MINUTES

The Committee deferred approval of the September 13, 2017 minutes to the next meeting.

III. DISTRICT BUDGET ITEMS

A. Program Development Funds (PDF)

Theresa went over the proposed allocation of PDF funds. There is \$3.1M in new continuing funds and \$7.4M in one-time general purpose. A portion of the one-time funds is from the 2017-18 allocation for mandated costs past claims. The State Controller finally published the schedule of past claims for each district. In reviewing ours, we saw that we had a higher amount of outstanding claims than previously thought. We had been allocating the funds 80/20 as we thought the claims had been fully paid. However, we still had \$961K in unpaid claims which is being included for the PDF allocation. We will work with our CB units as far as this set-aside. We received more than that so there is still money for the 80/20 split. The PDF resource schedule shows the 60/40 split for SMSR/LM that we agreed on at the last meeting. The state reduced the total amount after our last meeting, but we are continuing the 60/40 split. She then presented the proposed allocations which are categorized by our five strategic objectives. Theresa reviewed all of the PDF allocations. This schedule will be presented to Board in January as an information item. The allocations will be approved by the Board with Budget Revision #1 in February.

B. Faculty Hires

Theresa shared that the Faculty Obligation Number (FON) is the number of full-time faculty we must have. She reviewed the report we submitted to the State that shows we are in compliance with our obligation. We have a total of 1,110.3 full-time FTE and 495.9 Adjunct FTE which together total 1,506.2 FTEF. Our ratio of full-time to part-time faculty came it at 67.1% and we are 31.2 faculty above the FON requirement. Our rate is high relative to the rest of the state. This is beneficial to the District. She then reviewed the schedule that is prepared for the allocation of the fall faculty hires. The top row is the Authorized FTEF that shows the actual positions we have district-wide including categorical. It differs from the FON reporting because the FON is filled positions and we always have some unfilled positions. She walked through the adjustments that are made in order to project what each colleges full-time and part-time general purpose positions will be and the 75:25 calculation. From there the positions for fall 2018 are distributed with a goal of trying to maintain a balance across the four colleges in terms of full-time and part-time faculty.

Theresa also reviewed the Access Report for fall 2017. The access report shows total utilized classroom faculty (instructional program) and then calculates productivity across the district by using the fall census results. She noted that our productivity is declining.

C. District Audit

Theresa shared the District Audit and that we are taking it to the board tonight. There were no findings. We had a new audit firm this year and it is always reassuring when there are no findings during a first year audit. We typically will change firms every five to seven years as it is a good practice.

D. State and Local Budget Presentation

Mario reviewed the California Community College System Budget and what that means for Los Rios's Budget.

IV. MEMBER COMMENTS

Bruce inquired about the allocation of PDF funds for HR recruitment activities aimed at increasing diversity and whether the allocation is yielding good results. Theresa spoke to some of the activities that HR has been funding from the allocation. (Ryan Cox and Mellonie Richardson will present a Diversity hiring update at a future Budget Committee Meeting as a follow-up)

V. FUTURE MEETINGS

The next meeting is the regularly scheduled February meeting.

The meeting adjourned at 4:24 pm.