LOS RIOS COMMUNITY COLLEGE DISTRICT

Academic Calendar Committee

Chancellor's Office Conference Room

October 30, 2019
3:30 p.m. to 4:30 p.m.

Agenda

1. Welcome and Introductions – *Jamey Nye*

2. Review of Committee Charge – Jamey Nye

3. Grade Due Days – Jamey Nye
   a. Fall Semester – 1st day campus is open in January
   b. Spring Semester – 7 days after end of semester

4. Discussion of 2021-2022 Academic Calendar - *All*

5. Discussion of 2022-2023 Academic Calendar - All

6. Next Steps-*Jamey Nye*

1.0 Authorization

1.1   The Los Rios Community College District Chancellor is responsible for the development and preparation of the calendar for the academic year's operation.

1.2   The Chancellor will submit the calendar to the Board in sufficient time to allow representatives of management and of the bargaining unit to meet on the calendar according to the labor contract before January 15.

LRCCD

Policy Adopted: 3/10/65
Policy Revised: 1/28/81; 4/21/82; 1/16/02; 7/11/12
Policy Reviewed:
Adm. Regulation: R-7123

ACADEMIC CALENDAR COMMITTEE

Purpose: *Develop the academic calendar, maintaining the statutory number of days during the regular academic year with a summer session calendar included (Regulation 7123).*
Reporting structure: *Recommends to the Chancellor. The Chancellor will submit the calendar to the Board in sufficient time to allow representatives of management and of the bargaining units to meet on the calendar according to the labor contracts before January 15.*
Terms of office: *Appointed each year except those appointed by virtue of office.*
Membership: *Not stipulated in regulations. The usual membership is shown below.*
Meeting Schedule: *Fall/Spring (if needed).*

Membership	Site	Representative
Vice Chancellor, Education & Technology	DO	Jamey Nye (Chair)
One (1) faculty from each college and the District Academic Senate	ARC	C. R. Messer
	CRC	Cheri Fortin
	FLC	Frances Fletcher
	SCC	Gayle Pitman
	DAS	Gary Aguilar
One (1) Admissions and Records Dean from each college	ARC	Parrish Geary
	CRC	Richard Andrews / Chris Raines
	FLC	Christine Wurzer
	SCC	Kim Goff
Vice Chancellor of Finance or designee	DO	Mario Rodriguez
One (1) Vice President of Instruction	Rotates	Robert Montanez
One (1) Vice President of Student Services	Rotates	Jeffrey Stephenson
One (1) Information Technology	DO	Joe Carrasco
One (1) Human Resources	DO	Jake Knapp
One (1) LRCFT President or designee	LRCFT	James Telles
One (1) student from each college selected by the Student Advisory Committee	ARC	TBD
	CRC	TBD
	FLC	TBD
	SCC	
Proposed Meeting Date: October, 30 2019 @ 3:30-4:30 – Chancellor's Conference Room		

LOS RIOS COMMUNITY COLLEGE DISTRICT
2021-2022 ACADEMIC CALENDAR - DRAFT

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2021*

Instruction Begins	June 7	Monday
Independence Day (in lieu of 4th)	July 5	Monday
Instruction Ends	August 5	Thursday
Grades Due	August 9	Monday
	35 Days	

FALL SEMESTER 2021*

Instructional Improvement Days	August 19, 20	Thursday, Friday
Instruction Begins	August 21	Saturday
Labor Day Holiday	September 6	Monday
Census Date for Fall Semester Classes	September 7	Tuesday
Veterans Day	November 11	Thursday
Last Day to Withdraw from Full Semester Classes	November 16	Tuesday
Thanksgiving Recess	Nov. 25-Nov.28	Thursday-Sunday
Finals	December 10-16	Friday - Thursday
End of Semester	December 16	Thursday
Winter Recess	Dec. 17-Jan. 3	Friday - Monday
Grades Due (1st day campus is open in Jan)	January 4, 2022	Tuesday
	82 Days	

SPRING SEMESTER 2022*

Instructional Improvement Days	January 13,14	Thursday, Friday
Instruction Begins	January 15	Saturday
Dr. Martin Luther King, Jr. Day	January 17	Monday
Census Date for Spring Semester Classes	January 31	Monday
Lincoln Day	February 18	Friday
Washington Day	February 21	Monday
Spring Recess	Apr. 11- 17	Monday-Sunday
Last Day to Withdraw from Full Semester Classes	April 17	Sunday
Finals	May 12-May18	Thursday-Wednesday
End of Semester	May 18	Wednesday
Grades Due (7 days after end of semester)	May 25	Wednesday
Memorial Day	May 30	Monday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes.   Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

LOS RIOS COMMUNITY COLLEGE DISTRICT
2022-2023 ACADEMIC CALENDAR - DRAFT

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2022*

Instruction Begins	June 6	Monday
Independence Day (in lieu of 4th)	July 4	Monday
Instruction Ends	August 4	Thursday
Grades Due	August 8	Monday
	35 Days	

FALL SEMESTER 2022*

Instructional Improvement Days	August 18, 19	Thursday, Friday
Instruction Begins	August 20	Saturday
Labor Day Holiday	September 5	Monday
Census Date for Fall Semester Classes	September 6	Tuesday
Veterans Day	November 11	Friday
Last Day to Withdraw from Full Semester Classes	November 15	Tuesday
Thanksgiving Recess	Nov. 24-Nov.27	Thursday-Sunday
Finals	December 9-15	Friday - Thursday
End of Semester	December 15	Thursday
Winter Recess	Dec. 16-Jan. 2	Friday - Monday
Grades Due (1st day campus is open in Jan)	January 3, 2023	Tuesday
	82 Days	

SPRING SEMESTER 2023*

Instructional Improvement Days	January 12, 13	Thursday, Friday
Instruction Begins	January 14	Saturday
Dr. Martin Luther King, Jr. Day	January 16	Monday
Census Date for Spring Semester Classes	January 30	Monday
Lincoln Day	February 17	Friday
Washington Day	February 20	Monday
Spring Recess	Apr. 3 - 9	Monday-Sunday
Last Day to Withdraw from Full Semester Classes	April 16	Sunday
Finals	May 11 – 17	Thursday-Wednesday
End of Semester	May 17	Wednesday
Grades Due (7 days after end of semester)	May 24	Wednesday
Memorial Day	May 29	Monday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

California Community Colleges

MEMORANDUM

October 23, 2019   Via Email

   TO: Chief Executive Officers
        Chief Business Officers
        Chief Information System Officers
        Chief Instructional Officers
        Deans of Admissions and Records, Registrar

 FROM: Frances Parmelee, Assistant Vice Chancellor
        College Finance and Facilities Planning Division

   RE: Legally Mandated Holidays for Fiscal Years 2019-20, 2020-21, 2021-22, and 2022-23

A list of the legally mandated academic holidays, as specified by Education Code section 79020, is attached for your convenience in establishing your future academic calendars for fiscal years 2019-20, 2020-21 and 2021-22, and 2022-23

In addition to the legally mandated holidays listed, a college may close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the district's governing board district agrees to close the college for that purpose. When "Cesar Chavez Day" falls on a Saturday or Sunday, the agreed-upon college closure day shall occur on the preceding Friday or succeeding Monday, respectively. If "Cesar Chavez Day" happens to fall on a weekday, there is no flexibility to move the corresponding holiday observance. The district shall continue to maintain the minimum required 175 days of instruction. If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

Senate Bill 568 (Portantino, Chapter 648, Statutes of 2019) modified Education Code section 79020 adding an additional optional holiday for Glendale Community College. Effective January 1, 2020, Glendale Community College may close on April 24, known as "Armenian Genocide Remembrance Day", if the district's governing board agrees to close the college for that purpose.

Please contact Natalie Wagner, Specialist at (916) 327-1554 or e-mail at nwagner@cccco.edu for holiday or academic calendar configuration questions.

Attachment

LEGALLY MANDATED ACADEMIC HOLIDAYS

Education Code section 79020 requires community colleges to be closed on the following holidays:

- New Year's Day (January 1)
- Dr. Martin Luther King, Jr. Day (third Monday in January)
- Lincoln Day (February 12)
- Washington Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Veterans Day (November 11)
- Thanksgiving Day (date proclaimed by US President)
- Christmas Day (December 25)

Generally, if any of these dates falls on a Saturday or Sunday, the holiday is observed on the preceding Friday or Monday, respectively. However, Education Code section 79020 provides specific allowances for observance flexibility which is reflected in the following schedules for Veterans Day and Lincoln Day depending on the day of the week on which these holidays fall.

Fiscal Year 2019-20

Date of Observance	Day of the Week	Holiday
July 4, 2019	Thursday	Independence Day
September 2, 2019	Monday	Labor Day
November 11, 2019	Monday	Veterans Day
November 28, 2019	Thursday	Thanksgiving Day
December 25, 2019	Wednesday	Christmas
January 1, 2020	Wednesday	New Year's Day
January 20, 2020	Monday	Dr. Martin Luther King, Jr. Day
February 7, 10, 12, 14, 2020	Friday, Monday, Wednesday, Friday	Lincoln Day
February 17, 2020	Monday	Washington Day
May 25, 2020	Monday	Memorial Day

Fiscal Year 2020-21

Date of Observance	Day of the Week	Holiday
July 3, 2020	Friday	Independence Day (Observance)
September 7, 2020	Monday	Labor Day
November 9, 11, 13, 2020	Monday, Wednesday, Friday	Veterans Day
November 26, 2020	Thursday	Thanksgiving Day
December 25, 2020	Friday	Christmas
January 1, 2021	Friday	New Year's Day
January 18, 2021	Monday	Dr. Martin Luther King, Jr. Day
February 12, 2021	Friday	Lincoln Day
February 15, 2021	Monday	Washington Day
May 31, 2021	Monday	Memorial Day

Fiscal Year 2021-22

Date of Observance	Day of the Week	Holiday
July 5, 2021	Monday	Independence Day (Observance)
September 6, 2021	Monday	Labor Day
November 11, 12, 2021	Thursday, Friday	Veterans Day
November 25, 2021	Thursday	Thanksgiving Day
December 24, 2021	Friday	Christmas (Observance)
December 31, 2021	Friday	New Year's Day (Observance)
January 17, 2022	Monday	Dr. Martin Luther King, Jr. Day
February 11, 18, 2022	Friday, Friday	Lincoln Day (Observance)
February 21, 2022	Monday	Washington Day
May 30, 2022	Monday	Memorial Day

Fiscal Year 2022-23

Date of Observance	Day of the Week	Holiday
July 4, 2022	Monday	Independence Day (Observance)
September 5, 2022	Monday	Labor Day
November 11,2022	Friday	Veterans Day
November 24, 2022	Thursday	Thanksgiving Day
December 26, 2022	Monday	Christmas (Observance)
January 2, 2023	Monday	New Year's Day (Observance)
January 16, 2023	Monday	Dr. Martin Luther King, Jr. Day
February 10, 13, 14, 17, 2023	Friday, Monday, Tuesday, Friday	Lincoln Day
February 20, 2023	Monday	Washington Day
May 29, 2023	Monday	Memorial Day