



Admissions & Records Update September 13, 2024

Aligning Evaluation Practices

To date, the majority of the alignment work we have shared with the campus community has primarily focused on improving the student experience surrounding student records and enrollment. This Fall we are working to document and establish alignment within our evaluations area. Overall, this work will increase efficiency for evaluators by reducing ambiguity, clarifying a unified practice, establishing training materials, and simplifying future training. Together, we expect these improvements will continue to improve the speed of evaluations so students will have awards posted faster and create some additional evaluation capacity to help future improvements. This work will develop the foundation needed for a districtwide evaluations functional team.

Our evaluators have been hard at work improving practices. This academic year, our team posted more than one thousand degrees and certificates more than the 23-24 year and met the posting deadline without needing to request a time extension at any campus for the first time in many years. We are thankful to their dedication to student success and continuous process improvement.

Dual Enrollment Updates

Spring registration is quickly approaching, with class schedules set to be published on November 4 and Priority 3 registration beginning December 18. Our partners in IT have committed to having self-enrollment available in time for Spring registration. In addition to self-enrollment, we will also be launching a new special admit form ahead of self-enrollment to further simplify the process. Communications to high school partners and campus teams are being developed. Overall, these updates are exciting and represent the culmination of the work Los Rios had previously done in updating regulations to remove barriers for dual enrollment students.

Once these changes go live, dual enrollment students will benefit from a more intuitive special admit application that will only need to be completed one time in the student's career so long as they maintain enrollment. Students will also be able to self-enroll in any open class for which they meet the prerequisite in eServices. With students managing the majority of their enrollment, campus-based supports who needed to facilitate enrollment in the past may have an expanded ability to support other dual enrollment needs and improve student success.

AB1232 Non-Resident Tuition Exemption Implementation Update

In October, we are expecting to go live with a new nonresident tuition exemption for students who are taking ESL courses in their first year in California and who are considered a recent immigrant, refugee, or asylees. When approved, this exemption will apply for the duration of the student's first year in CA and will waive the non-resident fees of all ESL courses in which the student is enrolled. More information will be released prior to implementation.

<p>Improving Phone and Web Experience</p>	<p>The A&R team is partnering with the District Call Center to pilot expanded capacity at American River College this Fall. At ARC, calls will be routed first through the Call Center and then redirected to A&R staff as needed. To accomplish this, improvements will be made districtwide. We are working to change the call tree structure for A&R at all campuses while also providing optional recorded information students can access for the most common questions that are purely informational (which is the most common type of call we receive). We are also working to improve and align our websites so students can find the information they are looking for. Finally, we will be working with the Call Center and other areas to provide training to make sure students receive a consistent and accurate response to incoming questions. We expect the ARC pilot to begin on October 1st.</p>
<p>AB1540 Implementation Update</p>	<p>Beginning with the 2024-2025 aid year, students completing the California Dream Act Application may now submit an AB540 via the Dream Act Application. Recently, the California Student Aid Commission made these AB540 submissions available to the colleges and we have been working with Financial Aid to obtain access for Admissions staff. We have also been working to establish a streamlined business process to incorporate these submissions that must be retrieved manually from CSAC. We anticipate full implementation to occur in the month of October.</p>
<p>Regulation Updates</p>	<p>Admissions is supporting several regulation updates this semester focusing primarily on legal compliance, expressing alignment, and clarifying practices to enhance the student experience. These include:</p> <p>R-2211 Priority Registration: Students participating in the Rising Scholars Network shall receive Priority 0 registration priority under updates to CCR 5 section 58108(d)(8).</p> <p>R-2212 Dual Enrollment – Clarifying adult dual enrollment students can participate in CCAP programming per SB554, consolidation of the Special Admit form between Primary and Summer terms, and pending adoption of AB359, removal of the 4-course limitation for CCAP students enrolling in up to 15 units as part of their CCAP pathway.</p> <p>R-2251 International and Nonresident Fees – Updates to statutory exemptions to nonresident fees added to education code since the last update including AB1232. Additional updates to clarify the process for accepting residency determinations from another California Community College under AB3255 for students attending Los Rios through the California Virtual Campus exchange. Updates to maintain continuity on refund deadlines to match other recently updated regulations (e.g., R-2254 and R-7252). Additional clarifications on the scope and approval of retroactive residency determination, and minor clarification on international student admission.</p> <p>R-7211 Recommended Maximum Student Load – The primary update on this regulation is related to AB19 compliance. AB19 (waiver of tuition for first two years) does not require Summer enrollment, but a student receiving AB19 benefits who chooses to enroll in Summer must enroll at 12 units to maintain AB19 eligibility. Currently, the maximum unit load in regulation is 8 units in Summer with up to 12 approvable by petition. In practice, Admissions is</p>

	<p>permitting students to enroll in up to 12 units without a petition and up to 15 in the Summer with an approved petition to ensure AB19 eligibility is not impacted and are supporting updates to R-7211 to update the regulation to reflect existing practice.</p> <p>This update would also clarify that exceed unit petitions may not be used to exceed unit limitations placed by statute (dual enrollment) or through the readmission process following dismissal.</p> <p>The maximum recommended unit load is clarified to be a districtwide unit load, and an approved petition updates the maximum unit load for a student for a given term with the ability to take courses up to the petitioned threshold at any college in the district.</p> <p>This update also specifies the conditions of approval for an exceed unit petition as the recommendation of a counselor, or in the absence of a counselor recommendation, demonstrated ability to complete a full-time load and meet current good standing / satisfactory academic improvement requirements.</p>
<p>Important A&R Dates to Remember</p>	<ul style="list-style-type: none"> ● Priority Registration begins November 25, 2024
<p>Personnel Updates</p>	<p>We are excited to share the following hiring updates. Please welcome and congratulate the following employees:</p> <ul style="list-style-type: none"> ● Lakia DeCosta, A&R Supervisor, SCC ● Henry Borison, A&R Evaluator I, CRC ● Mishelle Marrufo, A&R Evaluator II, CRC ● Jada Dudley, Student Support Assistant, CRC ● Renee Bowe, A&R Evaluator I, ARC ● Aliyah Schiesz, A&R Evaluator I, ARC ● Ann Nesbit, A&R Technician II, ARC
<p>For more information: https://employees.losrios.edu/our-organization/departments-and-offices/student-services</p>	